



AGENDA
HOUSTON-GALVESTON AREA
COUNCIL
BOARD OF DIRECTORS MEETING
July 16, 2024 10:00 AM
3555 Timmons Lane, 2nd Floor
Conference Room B
Houston, TX 77027

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. DECLARE CONFLICTS OF INTEREST
5. SAFETY BRIEFING

ACTION

6. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES – JUNE 18, 2024
Request approval of the minutes of the June 18, 2024, H-GAC Board Meeting.
(Staff Contact: Vanessa McKeehan)
- b. HGACBUY E-PROCUREMENT SYSTEMS AND RELATED EQUIPMENT AND SERVICES
Request authorization to negotiate a contract with the respondents listed in the Contract Award Recommendation Table for E-Procurement Systems and Related Products and Services. (Staff Contact: Ronnie Barnes)
- c. HGACBUY FLEET SERVICES EQUIPMENT
Request authorization to negotiate a contract with the respondent listed in the Contract Award Recommendation Table for Fleet Services Equipment. (Staff Contact: Ronnie Barnes)
- d. WORKFORCE APPOINTMENT SCHEDULING SYSTEM
Request authorization to contract with firms in the order presented for a contract term of up to three years in an amount not to exceed \$200,000. (Staff Contact: AJ Dean)

DISCUSSION

7. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

- a. MONTHLY FINANCIAL REPORT - JUNE 2024
Request approval of the monthly financial report ending June 30, 2024. (Staffing Contact: Christina Ordonez-Campos, CPA)
- b. H-GAC ENTERPRISE FUND BALANCE TRANSFER

Request approval to transfer \$16,307,164 from the Enterprise Fund to the General Fund; and keep \$3,337,466 in the Enterprise Fund for unforeseen circumstances. (Staff Contact: Christina Ordonez-Campos, CPA)

8. HUMAN SERVICES

a. AREA AGENCY ON AGING 2024 CONTRACT AMENDMENTS

Request authorization to amend existing Fiscal Year 2024 Area Agency on Aging contracts, in an amount of \$3,050,441, not to exceed \$11,654,272, for the balance of the fiscal year. (Staff Contact: Curtis Cooper)

9. TRANSPORTATION PLANNING

a. CLIMATE POLLUTION REDUCTION GRANT PHASE II –
MEMORANDUM OF AGREEMENT

Request authorization to negotiate and execute a Memorandum of Agreement with coalition members for project implementation activities related to the United States Environmental Protection Agency's Climate Pollution Reduction Grant Phase II program activities. (Staff Contact: Craig Raborn)

10. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. JULY 2024 ADVISORY COMMITTEE AND AFFILIATE GROUP
APPOINTMENTS

Request approval of appointments to H-GAC advisory committees. (Staff Contact: William Matthews)

11. RESOLUTION HONORING RETIRING BOARD MEMBER

a. HONORING MAYOR JOE ZIMMERMAN

Request approval of Resolution honoring the service to H-GAC and the region of the City of Sugarland, Mayor Joe Zimmerman. (Staff Contact: Chuck Wemple)

12. REPORTS

a. H-GAC SPOTLIGHT - HIGH PERFORMANCE LEADERSHIP
ACADEMY

For information only. No action requested. (Contact: Kevin Darrow)

b. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

13. ADJOURNMENT

H-GAC ROSTER

ATTACHMENTS:

▯	H-GAC MEMBERS	Cover Memo
▯	H-GAC ALTERNATES	Cover Memo
▯	H-GAC BOARD ROSTER	Cover Memo

2024 H-GAC BOARD OF DIRECTORS

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AUSTIN COUNTY

County Judge Tim Lapham
VACANT

BRAZORIA COUNTY

Commissioner Stacy Adams
Commissioner Ryan Cade

CHAMBERS COUNTY

Commissioner Tommy Hammond
Commissioner Mark Tice

COLORADO COUNTY

County Judge Ty Prause
Commissioner Darrell Gertson

FORT BEND COUNTY

County Judge K.P. George
Commissioner Andy Meyers

GALVESTON COUNTY

Commissioner Joseph Giusti
Commissioner Darrell Apffel

HARRIS COUNTY

Commissioner Adrian Garcia
Commissioner Rodney Ellis
Commissioner Lesley Briones
Commissioner Tom Ramsey

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Commissioner Greg Arthur

MATAGORDA COUNTY

County Judge Bobby Seiferman
Commissioner Mike Estlinbaum

MONTGOMERY COUNTY

County Judge Mark L. Keough
Commissioner Matt Gray

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Commissioner Brandon Decker
Commissioner Bill Daugette

WALLER COUNTY

County Judge Trey Duhon
Commissioner Justin Beckendorff

WHARTON COUNTY

County Judge Phillip Spenrath
Commissioner Richard Zahn

CITY OF ALVIN

Council Member Martin Vela
Councilmember Meagan DeKeyser

CITY OF BAYTOWN

Councilmember Laura Alvarado
Mayor Brandon Capetillo

CITY OF CONROE

Councilman
Howard Wood
Councilman Todd Yancey

CITY OF DEER PARK

Council Member Tommy Ginn

CITY OF FRIENDSWOOD

Councilmember Sally Branson

Mayor Mike Foreman

CITY OF GALVESTON

Mayor Dr. Craig Brown
Council Member Marie Robb

CITY OF HOUSTON

Council Member Sallie Alcorn
Council Member Edward Pollard
Vice Mayor Pro Tem Amy Peck
Council Member Mary Nan Huffman

CITY OF HUNTSVILLE

Mayor Russell Humphrey
Mayor Pro Tem Vicki McKenzie

CITY OF LA PORTE

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Councilman Bill Bentley

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Councilmember Vinay Singhanian

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Mayor Dedrick Johnson, Sr.

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Trustee Rissie Owens, Huntsville ISD
Trustee Jennifer Key, Alief ISD

Note: Names of Alternates are indented

2024 OFFICERS

CHAIR

Council Member Sallie Alcorn, City of Houston

VICE CHAIR

Mayor Joe Garcia, City of Pattison

CHAIR-ELECT

County Judge Jay Knight, Liberty County

HON. DARRELL APFFEL COMMISSIONER, PRECINCT 1 GALVESTON COUNTY 722 MOODY GALVESTON, TX 77550 (409)770-5474 (409) 765-2915 FAX DARRELL.APFFEL@CO.GALVESTON.TX.US	HON. GREG ARTHUR COMMISSIONER, PRECINCT 2 LIBERTY COUNTY PO BOX 77 HARDIN, TX 77561 (936)298-2790 (936)298-9737 FAX GREG.ARTHUR@CO.LIBERTY.TX.US
HON. JUSTIN BECKENDORFF COMMISSIONER, PRECINCT 4 WALLER COUNTY PO BOX 7 PATTISON, TX 77466 (281)375-5231 (281)375-7751 FAX J.BECKENDORFF@WALLERCOUNTY.US	HON. BILL BENTLEY COUNCILPERSON, DISTRICT 3 CITY OF LA PORTE 604 W FAIRMONT PKWY LA PORTE, TX 77571 (281)471-5020 (281)842-3701 FAX DISTRICT3@LAPORTETX.GOV
HON. RYAN CADE, JR. COMMISSIONER, PRECINCT 2 BRAZORIA COUNTY 21017 CR 171, DEPT 3 ANGLETON, TX 77515 (979)864-1548 (979)864-1080 FAX RCADE@BRAZORIA-COUNTY.COM	HON. BRANDON CAPETILLO MAYOR CITY OF BAYTOWN P.O. BOX 424 BAYTOWN, TX 77522 (281)420-6500 MAYOR@BAYTOWN.ORG
HON. TONY CARBONE MAYOR PRO TEM CITY OF PEARLAND 3519 LIBERTY DR PEARLAND, TX 77581 (281)652-1662 (281)652-1708 FAX TCARBONE@PEARLANDTX.GOV	HON. JOE COMPIAN MAYOR PRO TEM CITY OF LA MARQUE 1111 BAYOU RD LA MARQUE, TX 77568 (409) 257-6187 (409)935-0401 FAX COMPIAN@CITYOFLAMARQUE.ORG
HON. BILL DAUGETTE COMMISSIONER, PRECINCT 3 WALKER COUNTY 2986-B HWY 19 HUNTSVILLE, TX 77320 (936)295-7999 (936)522-3009 FAX BDAUGETTE@CO.WALKER.TX.US	HON. DAN DAVIS MAYOR CITY OF MANVEL P O BOX 187 MANVEL, TX 77578 (281)489-0630 (281) 489-0634 FAX DAN.DAVIS@CITYOFMANVEL.COM
HON. MEGAN DEKEYZER COUNCIL MEMBER, DISTRICT E CITY OF ALVIN 216 W SEALY ALVIN, TX 77511 (281)388-4278 (281)331-7215 FAX MDEKEYZER@CITYOFALVIN.COM	HON. RODNEY ELLIS COMMISSIONER, PRECINCT 1 1001 PRESTON, 9TH FLOOR HOUSTON, TX 77002 (713)755-6111 (713)755-6114 FAX RODNEY.ELLIS@CP1.HCTX.NET
HON. FLOYD EMERY COUNCIL MEMBER, DISTRICT D CITY OF MISSOURI CITY 1522 TEXAS PKWY MISSOURI CITY, TX 77489-2170 (281)403-8500 (281)403-0683 FAX FLOYD.EMERY@MISSOURICITYTX.GOV	HON. MIKE ESTLINBAUM COMMISSIONER, PRECINCT 2 MATAGORDA COUNTY PO BOX 571 MATAGORDA, TX 77457 (979)863-7861 (979)863-2155 FAX PCT2@CO.MATAGORDA.TX.US
HON. DARRELL GERTSON COMMISSIONER, PRECINCT 4 COLORADO COUNTY 310 S MCCARTY AVE EAGLE LAKE, TX 77434 (979)234-2633 (979)234-3832 FAX DARRELL.GERTSON@CO.COLORADO.TX.US	HON. MARY NAN HUFFMAN COUNCIL MEMBER, DISTRICT G CITY OF HOUSTON 900 BAGBY ST, 1ST FLOOR HOUSTON, TX 77002 (832)393-3007 (832)393-3302 FAX DISTRICTG@HOUSTONTX.GOV
HON. DEDRICK JOHNSON, SR MAYOR CITY OF TEXAS CITY PO BOX 2608 TEXAS CITY, TX 77592-2608 (409)948-3111 (409)949-3090 FAX MAYOR-TX@TEXASCITYTX.GOV	HON. MATT GRAY COMMISSIONER, PRECINT 4 MONTGOMERY COUNTY PO BOX 84 NEW CANEY, TEXAS 77357 (936)537-4444 CONTACTP4@MCTX.ORG
HON. JENNIFER KEY TRUSTEE, POSITION 6 ALIEF INDEPENDENT SCHOOL DISTRICT 4250 COOK RD HOUSTON, TX 77072 (281)498-8110 (281)983-8466 FAX JENNIFER.KEY@ALIEFISD.NET	HON. ANDY MANN COUNCIL MEMBER CITY OF LEAGUE CITY 2986-B HWY 19 LEAGUE CITY, TX 77320 (936)295-7999 (936)522-3009 FAX ANDY.MANN@LEAGUECITYTX.GOV

HON. VICKI MCKENZIE MAYOR PRO TEM CITY OF HUNTSVILLE 1212 AVENUE M HUNTSVILLE, TX 77340 (936)291-5413 VMCKENZIE@HUNTSVILLETX.GOV	HON. ANDY MEYERS COMMISSIONER, PRECINCT 3 FORT BEND COUNTY 13131 DAIRY ASHFORD, STE 390 SUGAR LAND, TX 77478 (281)238-1400 (281)238-1401 FAX ANDY.MEYERS@FORTBENDCOUNTYTX.GOV
HON. EDWARD POLLARD COUNCIL MEMBER, DISTRICT J CITY OF HOUSTON 900 BAGBY ST, 1ST FLOOR HOUSTON, TX 77002 (832)393-3015 (832)395-9423 FAX DISTRICTJ@HOUSTONTX.GOV	HON. TOM RAMSEY COMMISSIONER, PRECINCT 3 HARRIS COUNTY 1001 PRESTON ST, 9TH FLR HOUSTON, TX 77002 (713)274-3000 PCT3@PCT3.COM
HON. MARIE ROBB COUNCIL MEMBER, DISTRICT 6 CITY OF GALVESTON PO BOX 779 GALVESTON, TX 77553 (409)797-3510 (409)797-3511 FAX MARIEROBB@GALVESTONTX.GOV	HON. SUSAN SCHWARTZ COUNCILMEMBER, POSITION 2 CITY OF BUNKER HILL VILLAGE 11977 MEMORIAL DR HOUSTON, TX 77024 (713)467-9762 (713)827-8752 FAX SSCHWARTZ@BUNKERHILLTX.GOV
HON. VINAY SIGNHANIA COUNCILMEMBER, POSITION 2 CITY OF LAKE JACKSON 25 OAK DR LAKE JACKSON, TX 77566-5289 (979)415-2500 (979)297-8823 FAX VSINGHANIA@LAKEJACKSONTX.GOV	HON. MARK TICE COMMISSIONER, PRECINCT 2 CHAMBERS COUNTY 7911 COVE LOOP COVE, TX 77523 (409)267-2409 (409)267-6685 FAX KMTICE@CHAMBERSTX.GOV
HON. TERESA VAZQUEZ-EVANS COUNCIL MEMBER, POSITION 1 CITY OF KEMAH 1401 HWY 146 KEMAH, TX 77565 (281)334-1611 (281)334-6583 FAX TVAZQUEZ-EVANS@KEMAH-TX.COM	HON. RUBEN VILLARREAL COUNCIL MEMBER, DISTRICT A CITY OF PASADENA PO BOX 672 PASADENA, TX 77501-0672 713-475-7858 (713)475-7817 FAX RVILLARREAL@PASADENATX.GOV
HON. TODD YANCEY COUNCILMAN CITY OF CONROE 300 W DAVIS CONROE, TX 77301 (936)522-3010 (936) 522-3009 FAX TYANCEY@CITYOFCONROE.ORG	HON. RICHARD ZAHN COMMISSIONER, PRECINCT 1 WHARTON COUNTY PO BOX 399 EAST BERNARD, TX 77435 (979)335-7541 (979)335-6029 FAX RICHARD.ZAHN@CO.WHARTON.TX.US

2024 H-GAC BOARD OF DIRECTORS

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Mayor Dan Davis, City of Manvel

Council Member Ross Gordon,
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Trustee Rissie Owens, Huntsville ISD
Trustee Jennifer Key, Alief ISD

Note: Names of Alternates are indented

2024 OFFICERS

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Council Member Sallie Alcorn, City of Houston

VICE CHAIR

Mayor Joe Garcia, City of Pattison

CHAIR-ELECT

County Judge Jay Knight, Liberty County

H-GAC BOARD MEETING MINUTES – JUNE 18, 2024

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the June 18 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes of the June 18, 2024, H-GAC Board Meeting. (Staff Contact: Vanessa McKeehan)

ATTACHMENTS:

▢ June 18, 2024 meeting minutes

Cover Memo

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
June 18, 2024

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ATTENDANCE ROSTER

The following members of the Board of Directors (Board) of the Houston-Galveston Area Council (H-GAC) attended all or a portion of the June 18, 2024, Board meeting:

Austin County Judge Tim Lapham	City of League City Council Member Tommy Cones
Brazoria County Commissioner Stacy Adams	City of Missouri City Council Member Jeffrey Boney
Colorado County Judge Ty Prause	City of Pasadena Council Member Dolan Dow
Fort Bend County Judge KP George	City of Pearland Mayor Kevin Cole
Galveston County Commissioner Joseph Giusti	City of Sugar Land Mayor Joe Zimmerman
Harris County Commissioner Tom Ramsey	City of Texas City Commissioner Jami Clark
Liberty County Judge Jay Knight	
Walker County Commissioner Brandon Decker	General Law Cities:
Waller County Judge Trey Duhon	City of Pattison Mayor Pro Tem Joe Garcia
Wharton County Judge Phillip Spenrath	City of Waller Council Member Nancy Arnold
City of Alvin Council Member Martin Vela	
City of Deer Park Council Member Tommy Ginn	Home Rule Cities (Less than 25,000):
City of Friendswood Council Member Sally Branson	City of Bellaire Council Member Ross Gordon
City of Huntsville Mayor Russell Humphrey	City of Dickinson Mayor Pro Tem Johnnie Simpson
City of La Porte Council Member Bill Bentley	
City of Lake Jackson Mayor Gerald Roznovsky	Huntsville ISD Trustee Rissie Owens

The following Board members were not marked in attendance at the June 18, 2024, Board Meeting:

Chambers County Commissioner Tommy Hammond
Harris County Commissioner Adrian Garcia
Harris County Commissioner Lesley Briones
Matagorda County Judge Bobby Seiferman
Matagorda County Commissioner Mike Estlinbaum
Montgomery County Judge Mark Keough
City of Baytown Councilmember Laura Alvarado
City of Conroe Council Member Howard Wood
City of Galveston Mayor Dr. Craig Brown
City of Houston Council Member Sallie Alcorn
City of Houston Vice Mayor Pro Tem Amy Peck
City of La Porte Council Member Chuck Engelken

(over)

CALL TO ORDER

The Honorable Jay Knight, Liberty County Judge and Chair Elect of the Board called the meeting to order at 10:02 a.m. on Tuesday, June 18, 2024, at 3555 Timmons Lane.

1. INVOCATION

The Honorable Jay Knight, Liberty County Judge, gave the invocation.

2. PLEDGE OF ALLEGIANCE

The Honorable Joe Zimmerman, City of Sugar Land Mayor, led the Pledge of Allegiance and the Pledge to the Texas Flag.

ROLL CALL

Chair Elect Knight asked Vanessa McKeehan to conduct the Board of Directors roll call. Ms. McKeehan conducted the roll call and announced that a quorum was present. Mr. Guerrero introduced special guests in the audience: Mayor Pro Tem Vickie McKenzie (City of Huntsville), Jason Smith (Office of Judge Keough), Aida Vela, Mayor Pro Tem Susan Schwartz (City of Bunker Hill Village), Councilmember Stewart Jacobson (City of Sugar Land), Kelly Waterman (Office of Senator Ted Cruz).

3. PUBLIC COMMENT

Chair Elect Knight invited comments from any members of the public who wished to participate during the meeting and asked Mr. Guerrero if any requests for public comments had been received. Mr. Guerrero stated that there were no public comments. There being no public comments Chair Elect Knight proceeded to the next item on the agenda.

4. DECLARE CONFLICTS OF INTEREST

Chair Elect Knight called for any Board member with a conflict of interest to declare it at that time. Hearing no conflicts, Chair Elect Knight proceeded to the next item on the agenda.

5. SAFETY TIP OF THE MONTH

Chair Elect Knight asked Jim Rouse, H-GAC Facilities Manager, to bring this month's safety tip. Mr. Rouse gave a brief presentation regarding Fire Wardens and their roles inside the conference room and identified the exits in case of an emergency.

6. CONSENT AGENDA

Chair Elect Knight called for the Consent Agenda and asked if there were any questions or items that required discussion. There being no questions, City of Sugar Land Mayor Zimmerman moved to approve the Consent Agenda. City of Waller Council Member Arnold seconded the motion. Chair Elect Knight then called for a vote, which resulted in unanimous approval by all members present.

The following items were acted on by approval of the consent agenda:

- a. H-GAC BOARD MEETING MINUTES – MAY 21, 2024** – Approved the minutes of the May 21, 2024, H-GAC Board Meeting minutes.
- b. REGIONAL STRATEGIC TRANSPORTATION FUND** – Approved to execute Interlocal Agreements totaling \$22,630,079 with

the sponsors identified in the attached table. Funds will be contributed to the Regional Strategic Transportation Fund for Transportation Policy Council programming.

- c. **MEMORIAL DRIVE BICYCLE AND PEDESTRIAN STUDY CONSULTANT** – Approved to enter into a contract with firms in the order presented for a contract term of one year, estimated to begin September 2024; amount not to exceed \$250,000.
- d. **TRANSIT INFORMATION STUDY CONSULTANT** – Approved to negotiate a 12-month contract with a consultant, in the order ranked, for an amount not to exceed \$285,000 for the Transit Information Study and Best Practices Guide.
- e. **RESOLUTIONS RECOGNIZING RETIRING BOARD MEMBERS** - Approved Resolutions honoring Bill Patterson and Kevin Raines for their service to H-GAC and the region.

7. FINANCE AND BUDGET COMMITTEE

a. Monthly Financial Report – MAY 2024

Chair Elect Knight announced that the Finance and Budget Committee met before the Board of Directors meeting under the leadership of the Committee Chair, City of Pattison Mayor Pro Tem Garcia. Mr. Garcia reported that the committee met with a quorum to consider several items on the agenda.

Mr. Garcia recognized Christina Ordonez-Campos, CPA, H-GAC Chief Financial Officer, to present the financial status report for May. Ms. Ordonez-Campos requested approval of the monthly financial report ending May 31, 2024.

Ms. Ordonez-Campos asked if there were any questions regarding the May financial report. There being none, City of Sugar Land Mayor Zimmerman moved to approve, and City of Friendswood Council Member Branson seconded. With no additional discussion, Chair Elect Knight called for the vote, which resulted in unanimous approval by all members present.

b. 2024 MID-YEAR BUDGET REVISION - Approved adoption of proposed 2024 revised budget.

Mr. Garcia recognized Christina Ordonez-Campos, CPA, H-GAC Chief Financial Officer, to present the proposed 2024 revised budget. Ms. Ordonez-Campos requested approval of the proposed 2024 revised budget.

Ms. Ordonez-Campos asked if there were any questions regarding the 2024 Mid-Year Budget Revision. There being none, City of Sugar Land Mayor Zimmerman moved to approve, and City of Friendswood Council Member Branson seconded. With no additional discussion, Chair Elect Knight called for the vote, which resulted in unanimous approval by all members present.

(over)

8. HUMAN SERVICES

a. WORKFORCE SOLUTIONS WEBSITE PROJECT – Approved to execute a contract with Planeteria Media to develop a new website for Workforce Solutions; total contract amount \$98,700.

Chair Elect Knight asked if there were any questions. There being none, City of Waller Council Member Arnold moved to approve, and City of Friendswood Council Member Branson seconded the motion. With no additional discussion, Chair Elect Knight called for the vote, which resulted in unanimous approval by all members present.

b. ADULT EDUCATION 2025 CONTRACT AWARDS – Approved to execute contracts for adult education services, for an amount not to exceed \$11,277,000.

Chair Elect Knight asked if there were any questions. City of Sugar Land Mayor Zimmerman requested to amend the item. City of Missouri City Council Member Boney moved to approve, and City of Dickinson Mayor Pro Tem Simpson seconded the motion. With no additional discussion, Chair Elect Knight called for the vote, which resulted in 23 ayes and 4 nays.

c. GRANICUS DIGITAL COMMUNICATIONS TOOL – Approved to purchase an annual license for Granicus' digital communications tool from Carahsoft Technology for an amount not to exceed \$54,000.

Chair Elect Knight asked if there were any questions. There being none, City of Dickinson Mayor Pro Tem Simpson moved to approve, and City of Pearland Mayor Cole seconded the motion. With no additional discussion, Chair Elect Knight called for the vote, which resulted in unanimous approval by all members present.

d. AREA AGENCY ON AGING CONTRACT AUTHORIZATION – Approved authorization to contract for additional American Rescue Plan Act funds for existing contractors for total amount not to exceed \$7,090,176, for the balance of Fiscal Year 2024.

Chair Elect Knight asked if there were any questions. There being none, City of Sugar Land Mayor Zimmerman moved to approve, and City of Waller Council Member Arnold seconded the motion. With no additional discussion, Chair Elect Knight called for the vote, which resulted in unanimous approval by all members present.

9. AUDIT COMMITTEE

Chair Elect Knight announced that the Audit Committee met before the Board meeting at 8:00 a.m. under the leadership of the Committee Chair, City of Missouri City Council Member Jeffrey Boney. Chair Boney reported that the committee met to consider several items on the agenda.

- a. INTERNAL AUDIT ANNUAL REPORT 2023-** Chair Elect Knight called on Page 6 of 8
Dillon Marsh, Internal Audit, who requested action on Audit committee
recommendations related to the Internal Audit Annual Report Fiscal Year 2023.

Chair Boney asked if there were any questions. There being none, Colorado County Judge Prause moved to approve, and City of Friendswood Council Member Branson seconded. With no additional discussion, Chair Boney called for the vote, which resulted in unanimous approval by all members present.

b. INTERNAL AUDIT PLAN 2024 –

Chair Elect Knight called on Sabrina Uy, Audit Supervisor, who requested action on Audit committee recommendations related to the Internal Audit Plan Fiscal Year 2024.

Chair Boney asked if there were any questions. There being none, City of Sugar Land Mayor Zimmerman moved to approve, and City of Dickinson Mayor Pro Tem Simpson seconded. With no additional discussion, Chair Boney called for the vote, which resulted in unanimous approval by all members present.

10. PLANS AND PROJECTS REVIEW COMMITTEE

Chair Elect Knight announced that the Plans and Projects Committee met before the Board of the Directors meeting under the leadership of the Committee Chair Mayor Roznovsky, with the City of Lake Jackson. Chair Roznovsky reported that the committee met to consider several items on the agenda.

a. FORT BEND COUNTY CLEAN DIESEL GRANT APPLICATION

– Andrew DeCandis, H-GAC's Manager, Clean Cities & Clean Vehicles and Houston-Galveston Clean Cities Co-Director, who requested authorization action on Projects Review Committee's recommendations proposed by Fort Bend County for \$6,600,000 to be found consistent with plans, policies, and H-GAC review criteria.

Chair Elect Knight asked if there were any questions. There being none, Fort Bend County Judge George moved to approve, and City of Missouri City Council Member Boney seconded the motion. With no additional discussion, Chair Elect Knight called for the vote, which resulted in unanimous approval by all members present.

11. H-GAC BOARD APPOINTMENTS

- a. H-GAC BOARD COMMITTEES-** Chair Elect Knight called on Chuck Wemple, H-GAC's Executive Director, who requested approval of H-GAC Housing Committee and appointments to H-GAC Healthcare Committee.

Chair Elect Knight asked if there were any questions. There being none, City of Missouri City Council Member Boney moved to approve, and City of Pearland Mayor Cole seconded the motion. With no additional discussion, Chair Elect Knight called for the vote which resulted in unanimous approval by all members present.

12. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. 2024 ADVISORY COMMITTEE AND AFFILIATE GROUP

APPOINTMENTS - Chair Elect Knight moved to the next agenda item. Chair Elect Knight called on William Matthews, H-GAC Policy and Governance Coordinator. Mr. Matthews requested approval of one appointment to one H-GAC advisory committee.

Chair Elect Knight asked if there were any questions. There being none City of Waller Council Member Arnold moved to approve, and City of Dickinson Mayor Pro Tem Simpson seconded the motion. With no additional discussion, Chair Elect Knight called for the vote which resulted in unanimous approval by all members present.

INFORMATION

13. REGIONAL BROADBAND COMMITTEE

- a.** Chair Elect Knight called on Chair Lapham for an update on the Regional Broad Band Committee. Chair Lapham gave a summary of their last meeting held on June 5, 2024. There being no action, Chair Elect Knight moved to the next item.

14. REPORTS

- b. H-GAC Spotlight – HURRICANE PREPAREDNESS** - Chair Elect Knight called on Keith Garber to speak on Hurricane Preparedness. For more information about these programs, contact keith.garber@h-gac.com. There being no action, Chair Elect Knight moved to the next item.
- c. OUTREACH AND GOVERNMENT AFFAIRS REPORT** – Chair Elect Knight called on Mr. Guerrero to give an update. Mr. Guerrero reported on the Legislative Committee meeting who met in May under the leadership of Chair Zimmerman where they discussed regional priorities. Leading with Purpose program is coming up on June 27th and all Elected Officials are welcome to attend. Texas Municipal League meeting will be held on July 26th and 27th. Mr. Guerrero mentioned that H-GAC is a finalist for a Public Relations Society of America Award. H-GAC is also a finalist for a National Association of Regional Council Achievement award. Mr. Guerrero also reported on the recent pop-up in Harris County Precinct 1. The next pop-up will be June 20th at Harris County Precinct 3. Mr. Guerrero also gave an update on H-GAC's visit to Huntsville. There being no action, Chair Elect Knight moved to the next item.
- d. Executive Directors Report** – Chair Elect Knight called on Mr. Wemple to give an update. Mr. Wemple discussed a new policy on tracking contracts, and it will be coming in July. Mr. Wemple mentioned the pop-up held recently in Bellaire and asked City of Bellaire Council Member Gordon to say a few words. H-GAC attended a meeting in Huntsville and asked Walker County Commissioner Decker to say a few words. Mr. Wemple mentioned that there will have a meeting with ISD's soon. Mr. Wemple mentioned that he went to Fort Bend County for a General Land Office award. Mr. Wemple mentioned that H-GAC is active in the Texas Association of Regional Councils and recently held a meeting and asked City of Waller Council Member Arnold to say a few words. H-GAC held their first Water Supply meeting and thanked Justin Bower for putting it together. Mr. Wemple mentioned H-GAC's attendance at the National Association of Regional Councils and is a finalist for an award and Mr.

Guerrero will be holding a panel about board members relations and Mr. Wemple will be holding a discussion on AI. Mr. Wemple mentioned that H-GAC will be holding a Paratransit and non-emergency medical transportation summit on July 25th. Page 8 of 8

15. ADJOURNMENT

There being no further business to discuss, Chair Elect Knight adjourned the June 18, 2024, meeting of the H-GAC Board of Directors at 11:42 a.m.

(over)

HGACBUY E-PROCUREMENT SYSTEMS AND RELATED EQUIPMENT AND SERVICES

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. On April 18, 2024, HGACBuy received eight responses for E-Procurement Systems and Related Products and Services. The following companies submitted a proposal:

ACF Tech Consulting, LLC dba Modali Consulting	Baldwinville, NY
Anderson Fencing and Custom Welding	Wills Point, TX
Beta Link Solutions	Dallas, TX
OpenGov, Inc	San Francisco, CA
Purchasing Technology Corporation	Tujunga, CA
S2Integrators LLC	Atlanta, GA
SIMARGL LLC	Lockhart, TX
WorldERP, LLC	Cheyenne, WY

Current Situation

This is a new contract in the HGACBuy portfolio, consisting of various types of E-procurement software and services. All proposal responses have been evaluated by H-GAC staff. Five proposals are recommended for award. The responses from Anderson Fencing and Custom Welding, Beta Link Solutions, and SIMARGL LLC were deemed non-responsive. Request authorization to negotiate contracts with each respondent listed in the Contract Award Recommendation Table, and as may be applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchases.

Budgeted

NA

Action Requested

Request authorization to negotiate a contract with the respondents listed in the Contract Award Recommendation Table for E-Procurement Systems and Related Products and Services. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

Page 2 of 3

- ▯ EP10-24 AWARD RECOMMENDATION
TABLE PDF

HGACBUY**Contract Award Recommendation Table****EP10-24: E-Procurement Systems and Related Products and Services**

Award Recommendations	Product Category
ACF Tech Consulting, LLC DBA Modali Consulting	A, C
OpenGov, Inc	A, C
Purchasing Technology Corporation	A, C
S2Integrators LLC	A, C
WorldERP, LLC.	A, C

HGACBuy Product Categories:

- A. Software** - computer programs and systems or configurations of multiple software programs
- B. Equipment** - servers, storage, networking equipment, workstations, peripherals and end user devices
- C. Other** - related equipment, services, or systems.

HGACBUY FLEET SERVICES EQUIPMENT

Background

The H-GAC Cooperative Purchasing Program establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received eight proposals for fleet services equipment on June 10, 2024. The following companies submitted a proposal:

Ford Motor Co. dba Ford Pro	Dearborn, MI
Mohawk Lifts LLC	Amsterdam, NY
Motive Technologies, Inc.	San Francisco, CA
N/S Corp.	Valencia, CA
Radio Engineering Industries, Inc.	Omaha, NE
Rossmann Enterprises, Inc. dba MagneGrip; Weidner & Associates Inc. dba Weidner; Aire- Deb Corp.	Cincinnati, OH
Rubicon Global, LLC dba Rubicon	Atlanta, GA
Steril-Koni USA, Inc.	Stevensville, MD

Current Situation

This contract is an existing contract in our portfolio, consisting of various types of equipment related to our members' fleet needs. All proposal responses have been evaluated by H-GAC staff. Eight proposals are being recommended for award. Request authorization to negotiate contracts with each respondent listed in the Contract Award Recommendation Table, and as may be applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchases.

Budgeted

N/A

Action Requested

Request authorization to negotiate a contract with the respondent listed in the Contract Award Recommendation Table for Fleet Services Equipment. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

- ▯ FL10-24 AWARD RECOMMENDATION TABLE PDF

HGACBuy**Contract Award Recommendation Table****FL10-24: Fleet Services Equipment**

Award Recommendations	Description
Ford Motor Co. dba Ford Pro	Ford Pro Telematics fleet tracking solutions
Mohawk Lifts, LLC	Mohawk and Hunter Engineering Lifts
Motive Technologies, Inc.	Motive vehicle fleet tracking
N/S Corp.	Vehicle wash systems
Radio Engineering Industries, Inc.	Video monitoring equipment solutions
Rossmann Enterprises, Inc. dba MagneGrip; Weidner & Associates dba Weidner; Aire-Deb Corp.	Vehicle exhaust systems
Rubicon Global, LLC dba Rubicon	Fleet tracking /video solutions
Stertil-Koni USA, Inc.	Vehicle lift systems

WORKFORCE APPOINTMENT SCHEDULING SYSTEM

Background

H-GAC is seeking a qualified contractor to provide an Appointment Scheduling System for Workforce Solutions including implementation, configuration and on-going maintenance. The system must be intuitive and customer friendly so that minimal staff resources will be required to instruct customers on its use. The project aim is to optimize appointment capacity, productivity, flexibility, convenience, and enhanced customer accountability.

Current Situation

H-GAC issued a competitive, sealed solicitation to solicit qualified contractor(s) for the goods or services requested under HS-WKF-APPTSCHSYS-03-24 on March 27, 2024 and which closed on May 9, 2024. Nine (9) responsive submissions were received and thoroughly evaluated by a committee of representatives from H-GAC and service provider staff from BakerRipley and Equus. Based on the committee's scoring and evaluation of the proposal responses, the recommendation and rankings are presented below:

1. JRNI, Inc.
2. Qless, Inc.
3. Q-Matic Corporation
4. SUMO Scheduler
5. Wavetec North America Inc.
6. WSD Digital LLC
7. Addy Systems
8. Curtis Consolidated
9. Octilion LLC

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request authorization to contract with firms in the order presented for a contract term of up to three years in an amount not to exceed \$200,000. (Staff Contact: AJ Dean)

MONTHLY FINANCIAL REPORT - JUNE 2024

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending June 30, 2024. (Staffing Contact: Christina Ordonez-Campos, CPA)

ATTACHMENTS:

▢ Monthly Financial Report - June 2024

Cover Memo



HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY24 Monthly Financial Report

For Month Ending June 30, 2024

Prepared on July 3rd, 2024

Esteemed H-GAC Board of Directors and Executive Director Wemple, please find attached the financial report for last month. The information contained within is intended for managerial reporting purposes. All figures are unaudited and subject to change. Should you have any questions, please feel free to let me or a member of my staff know. Respectfully submitted, Christina Ordóñez-Campos, CPA - Chief Financial Officer.

SUMMARY OF KEY CHANGES

REVENUES

- > As of the end of June, we still only had 69% of the budgeted membership dues for 2024. We intend to follow up with member cities in July to collect the remaining outstanding dues.
- > The receipt of 2 million dollars from Emergency Communications District had a significant impact on Gulf Coast Regional 911 revenue for this month.
- > Interest income for the first six months of the fiscal year is at 152% of budget.

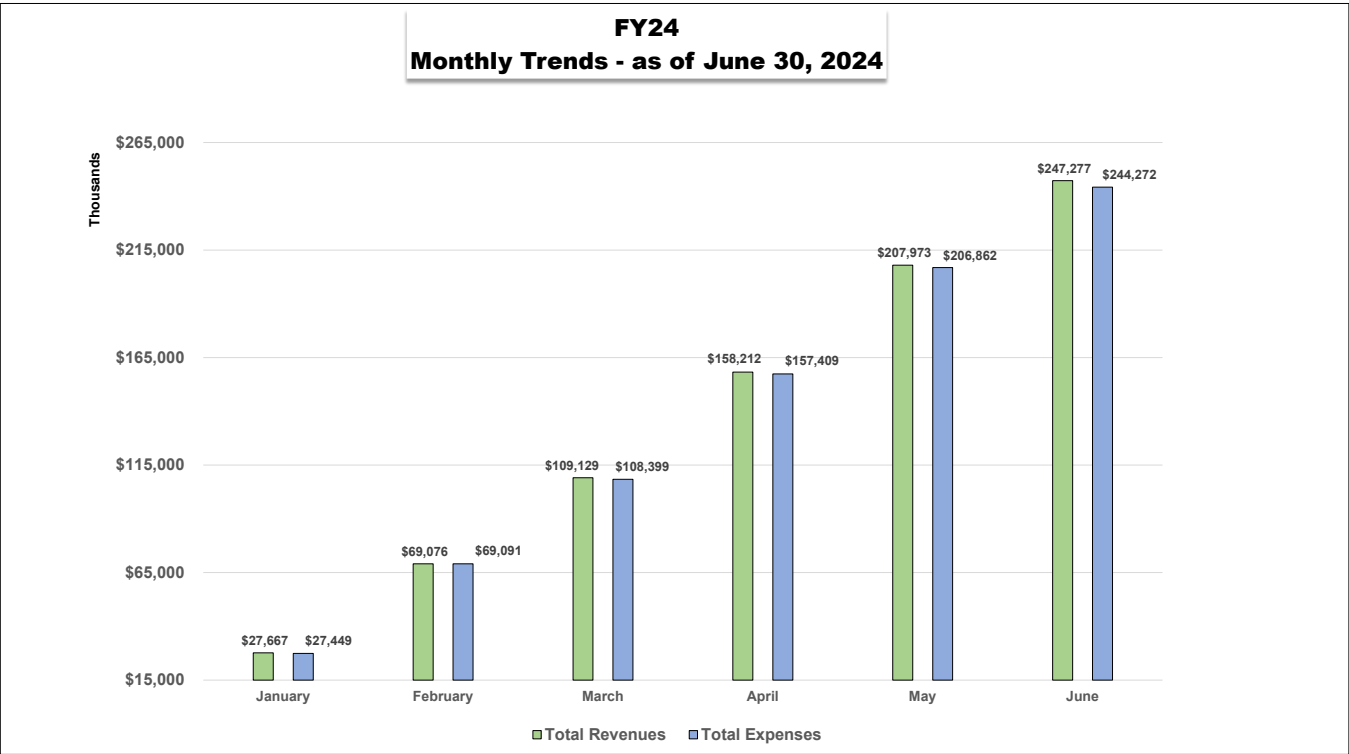
*** Please note that the budget adjustments made during the mid-year revision will not go into effect until the July 2024 monthly financial report. ***

EXPENDITURES

- > Personnel expenditures continue to stay within budget as we fill vacant positions. Currently we have spent 44% of 50% of the year that has elapsed so far.
- > Pass-through expenses, particularly in the C&E and Aging programs are currently below projection levels. Some pass-through expenses for the month of June are still in process of being reported.
- > Only 23% of the consultant expense budget has been spent so far. Adjustments were made to this account during the mid-year budget revision.

*** Please note: the financial activity outlined above and in the report falls within the past trends observed in H-GAC's operations and is not out of the ordinary. ***

Monthly Trends Chart



HOUSTON GALVESTON AREA COUNCIL (H-GAC)

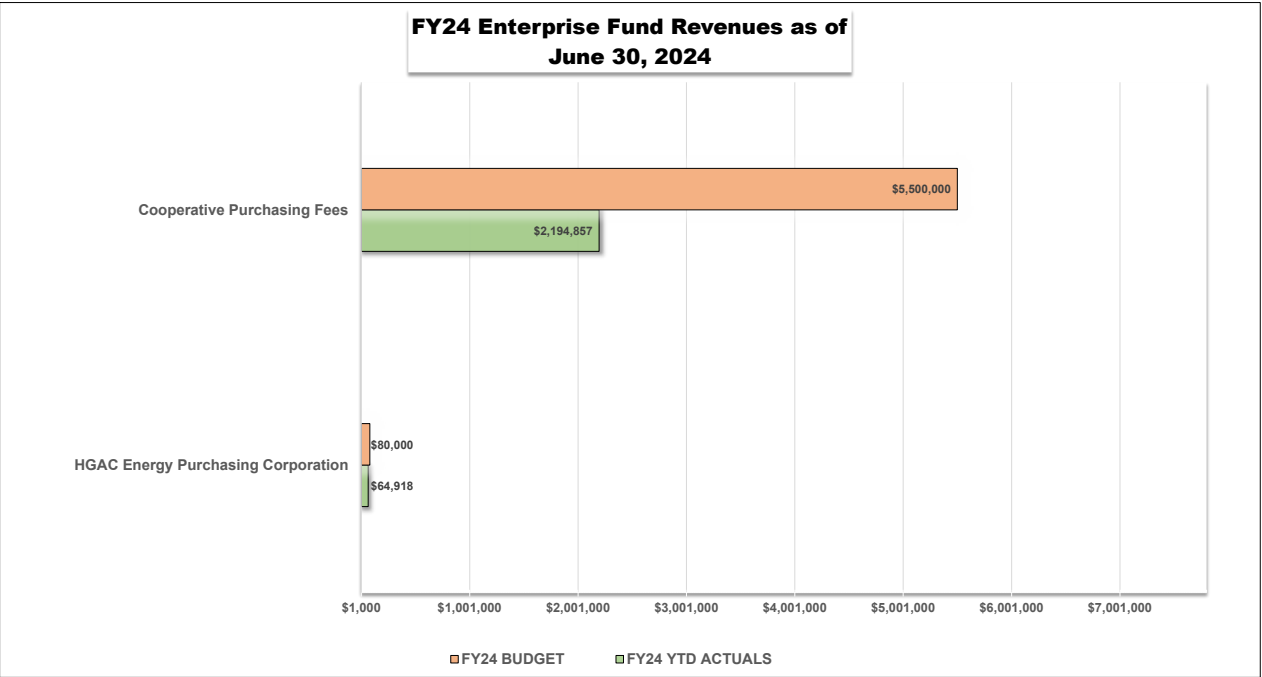
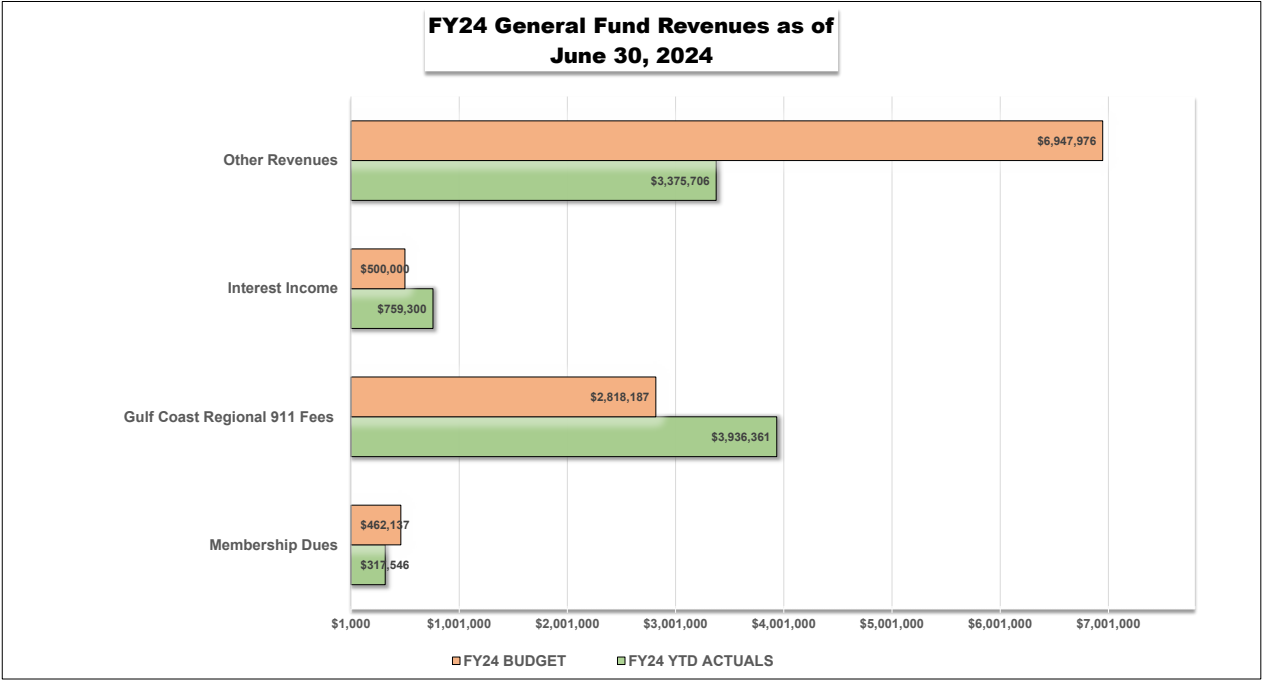
Page 4 of 11

FY24 Monthly Trends Report

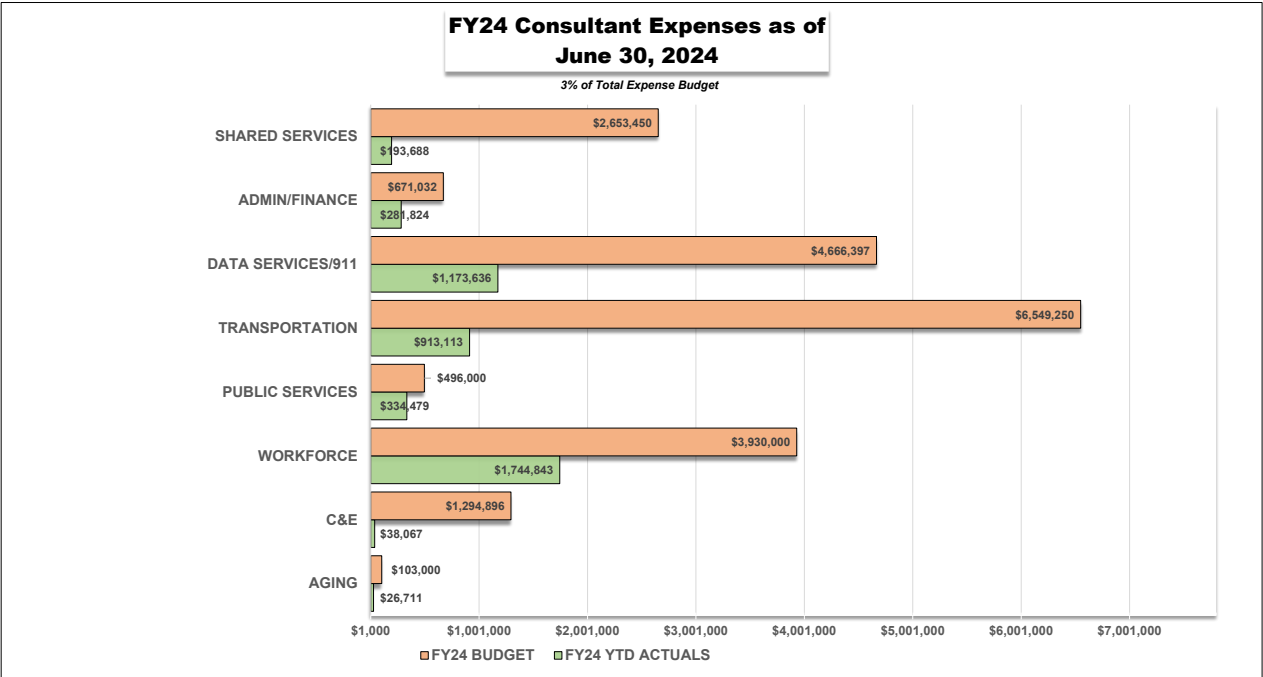
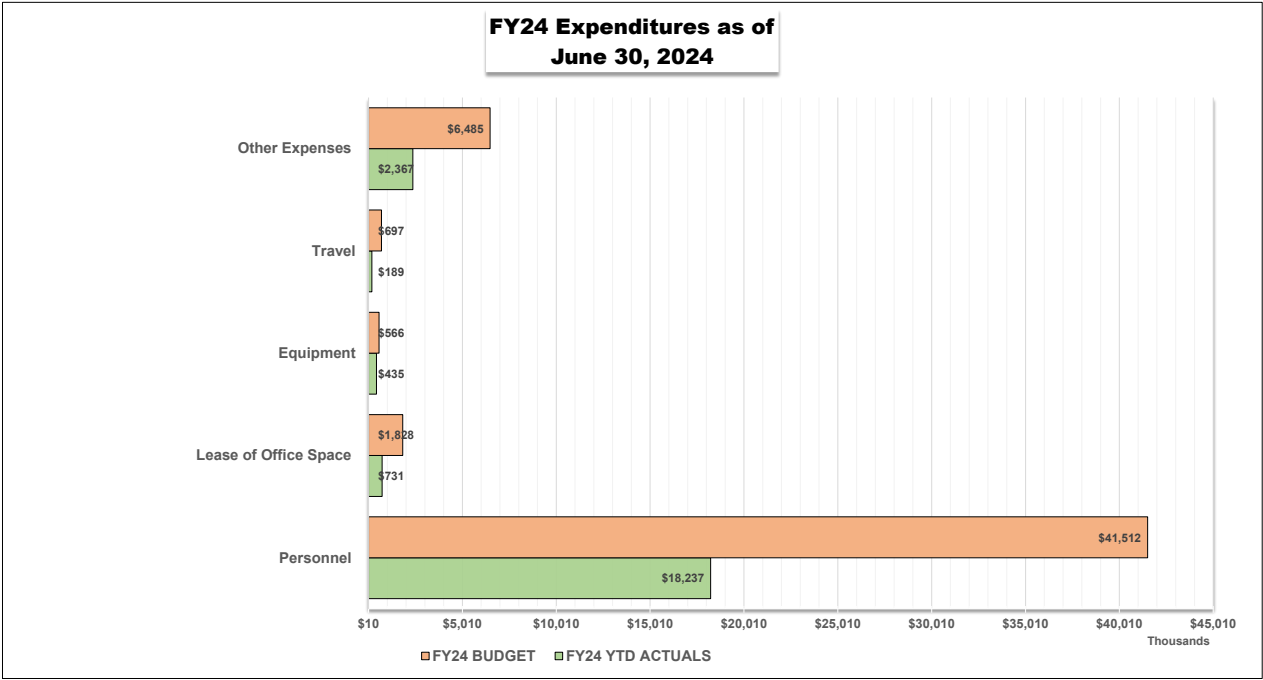
For Month Ending June 30, 2024

	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024
Revenues						
General & Enterprise Fund Revenues						
Membership Dues	\$ 189,246	\$ -	\$ 14,595	\$ 51,254	\$ 62,252	\$ 200
HGAC Energy Purchasing Corporation	3,255	26,686	2,224	16,538	10,131	6,084
Cooperative Purchasing Fees	109,150	511,950	186,188	767,506	384,965	235,098
Gulf Coast Regional 911 Fees	309,252	71,612	762,248	229,489	470,562	2,093,198
Interest Income	118,379	109,411	121,458	143,933	131,337	134,782
Other Revenues	172,202	1,466,466	80,450	476,292	632,026	548,270
Total General & Enterprise Fund Revenues	\$ 901,483	\$ 2,186,125	\$ 1,167,163	\$ 1,685,013	\$ 1,691,273	\$ 3,017,631
Special Revenue Fund						
Federal Grants	\$ 7,032	\$ 12,085	\$ 123,566	\$ 20,402	\$ 22,085	\$ 24,442
State Grants	26,758,098	39,211,007	38,762,715	47,376,896	48,048,443	36,261,419
Total Special Revenue Fund Revenues	\$ 26,765,130	\$ 39,223,091	\$ 38,886,281	\$ 47,397,298	\$ 48,070,528	\$ 36,285,860
Total Revenues	\$ 27,666,613	\$ 41,409,216	\$ 40,053,444	\$ 49,082,311	\$ 49,761,801	\$ 39,303,491
Expenditures						
Personnel	\$ 3,072,047	\$ 3,129,111	\$ 2,889,904	\$ 3,076,863	\$ 3,133,194	\$ 2,935,699
Pass-through Funds - Grant	23,403,312	37,448,526	35,343,961	44,343,633	44,324,319	32,742,985
Consultant and Contract Services	138,372	687,224	671,183	779,377	1,370,424	1,059,782
Lease of Office Space	119,958	109,693	134,809	122,194	122,162	122,365
Equipment	11,352	3,246	246,854	48,690	99,516	25,098
Travel	27,362	18,646	21,380	49,507	32,082	40,390
Other Expenses	676,879	245,283	-	589,848	370,796	484,012
Total Expenditures	\$ 27,449,281	\$ 41,641,729	\$ 39,308,091	\$ 49,010,112	\$ 49,452,493	\$ 37,410,330
Excess of Revenues Over(Under) Expenditures	\$ 217,332	\$ (232,513)	\$ 745,353	\$ 72,199	\$ 309,308	\$ 1,893,161

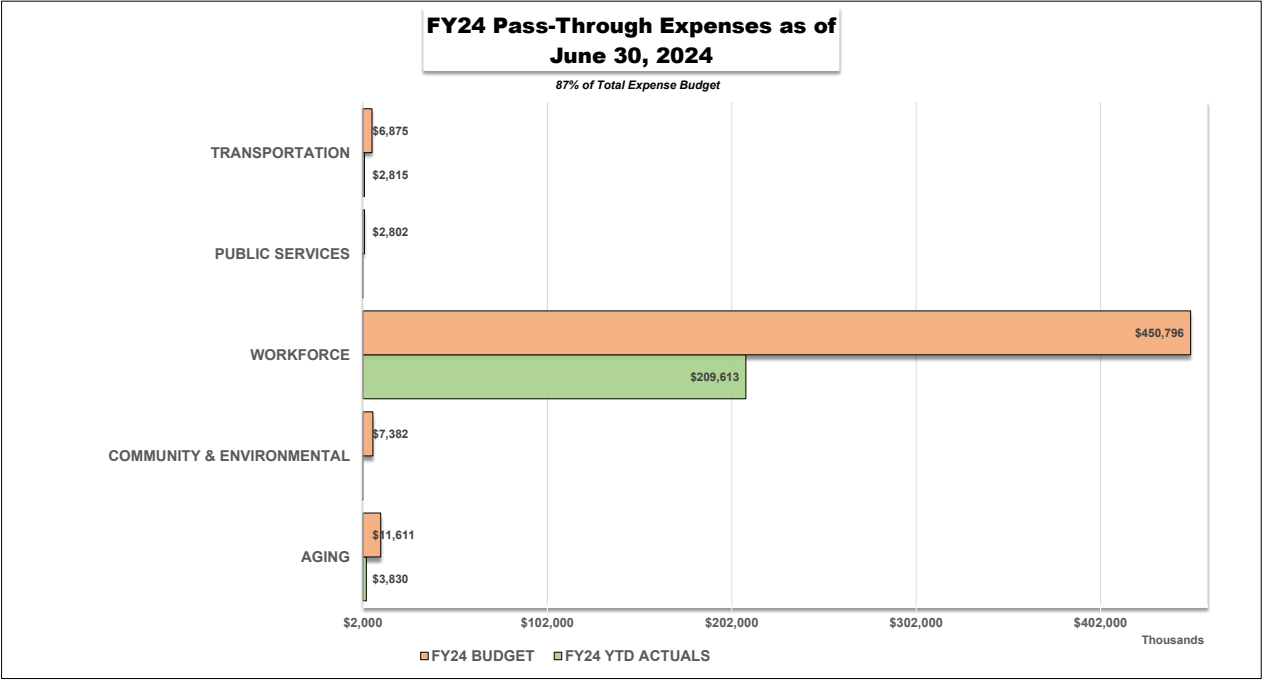
Budget to Actual Charts



Budget to Actual Charts



Budget to Actual Charts



HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY24 Budget to Actual Report - All Funds

For Month Ending June 30, 2024

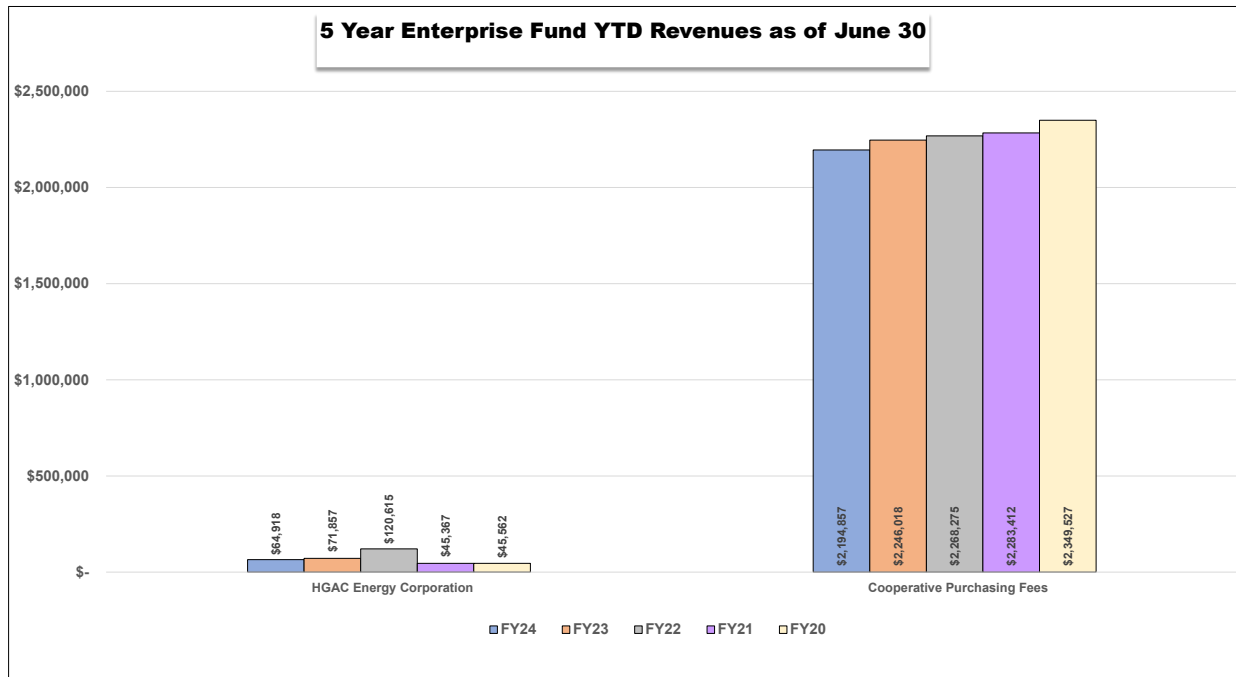
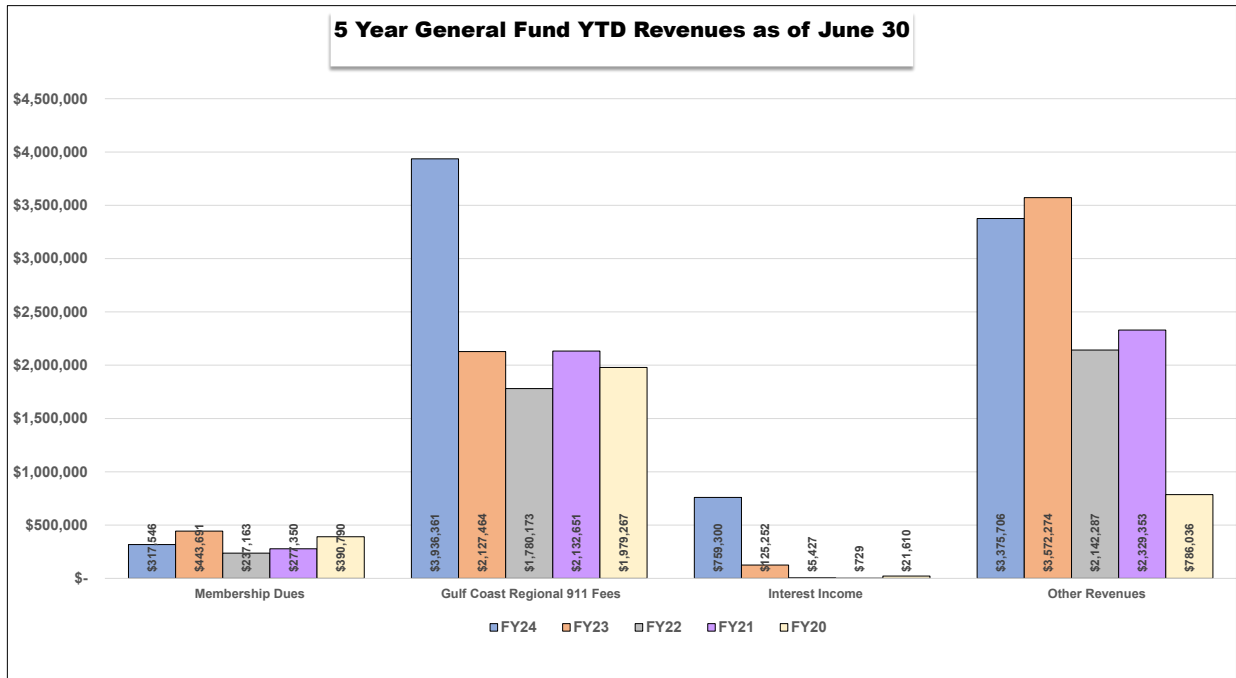
50% of Year
Elapsed

	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget	FY23 Budget	FY23 Year-to-Date Actuals	FY23 % of Actuals to Budget
Revenues						
General & Enterprise Fund Revenues						
Membership Dues	\$ 462,137	\$ 317,546	69%	\$ 462,137	\$ 443,691	96%
HGAC Energy Purchasing Corporation	80,000	64,918	81%	75,000	59,467	79%
Cooperative Purchasing Fees	5,500,000	2,194,857	40%	5,500,000	1,780,614	32%
Gulf Coast Regional 911 Fees	2,818,187	3,936,361	140%	2,742,629	1,788,820	65%
Interest Income	500,000	759,300	152%	75,000	107,168	143%
Other Revenues	6,947,976	3,375,706	49%	7,391,987	2,911,824	39%
Total General & Enterprise Fund Revenues	\$ 16,308,300	\$ 10,648,687	65%	\$ 16,246,753	\$ 7,091,584	44%
Special Revenue Fund						
Federal Grant	\$ 695,000	\$ 209,612	30%	\$ 200,000	\$ 68,130	34%
State Grants	533,764,173	236,418,578	44%	474,532,763	153,469,147	32%
Total Special Revenue Fund Revenues	\$ 534,459,173	\$ 236,628,189	44%	\$ 474,732,763	\$ 153,537,277	32%
Total Revenues	\$ 550,767,473	\$ 247,276,877	45%	\$ 490,979,516	\$ 160,628,861	33%
Expenditures						
Personnel	\$ 41,512,429	\$ 18,236,818	44%	\$ 36,196,353	\$ 13,119,601	36%
Pass-through Funds - Grant	479,466,417	217,606,736	45%	426,788,885	140,046,393	33%
Consultant and Contract Services	20,364,025	4,706,361	23%	17,414,411	3,056,630	18%
Lease of Office Space	1,827,797	731,181	40%	2,107,342	709,965	34%
Equipment	566,200	434,756	77%	3,081,557	1,306,740	42%
Travel	697,397	189,367	27%	682,000	100,618	15%
Other Expenses	6,484,891	2,366,817	36%	5,192,635	1,512,419	29%
Total Expenditures	\$ 550,919,156	\$ 244,272,035	44%	\$ 491,463,182	\$ 159,852,366	33%
Excess of Revenues Over(Under) Expenditures	\$ (151,683)	\$ 3,004,841		\$ (483,666)	\$ 776,495	
Beginning Fund Balance (all funds) - Jan. 1 (1)	\$ 43,468,636	\$ 43,468,636		\$ 40,013,176	\$ 40,013,176	
Ending Fund Balance (all funds) - June 30 (2)	\$ 43,316,953	\$ 46,473,477		\$ 39,529,510	\$ 40,789,671	

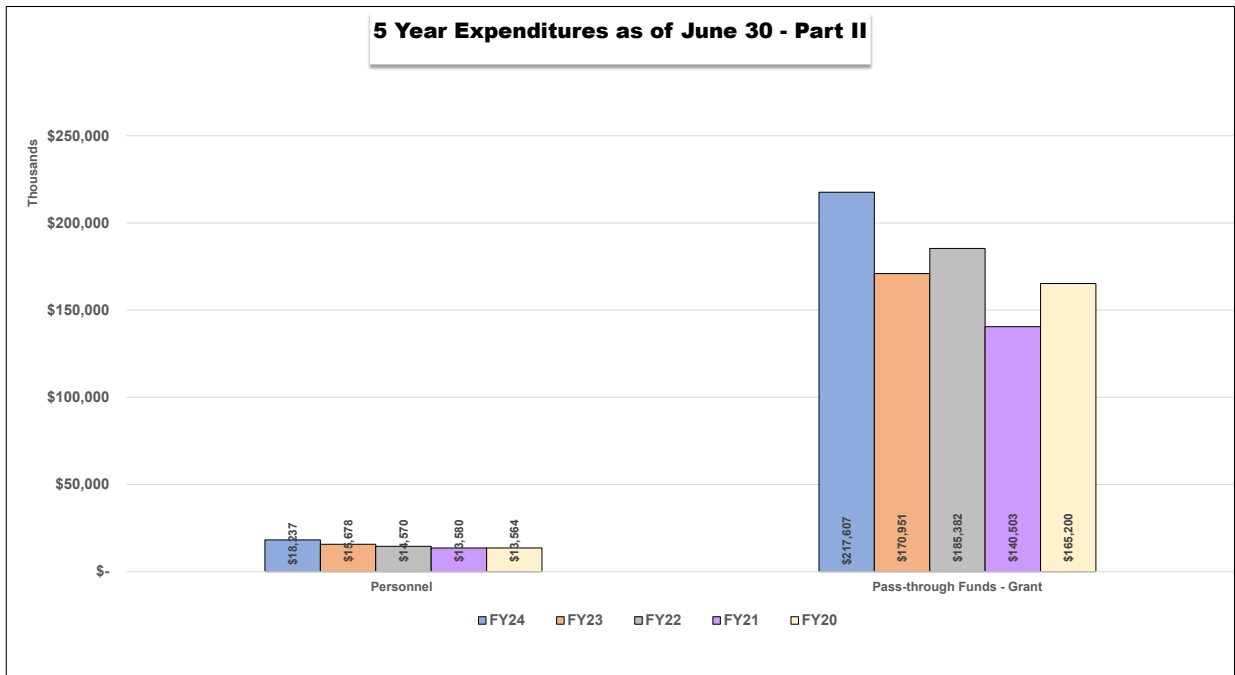
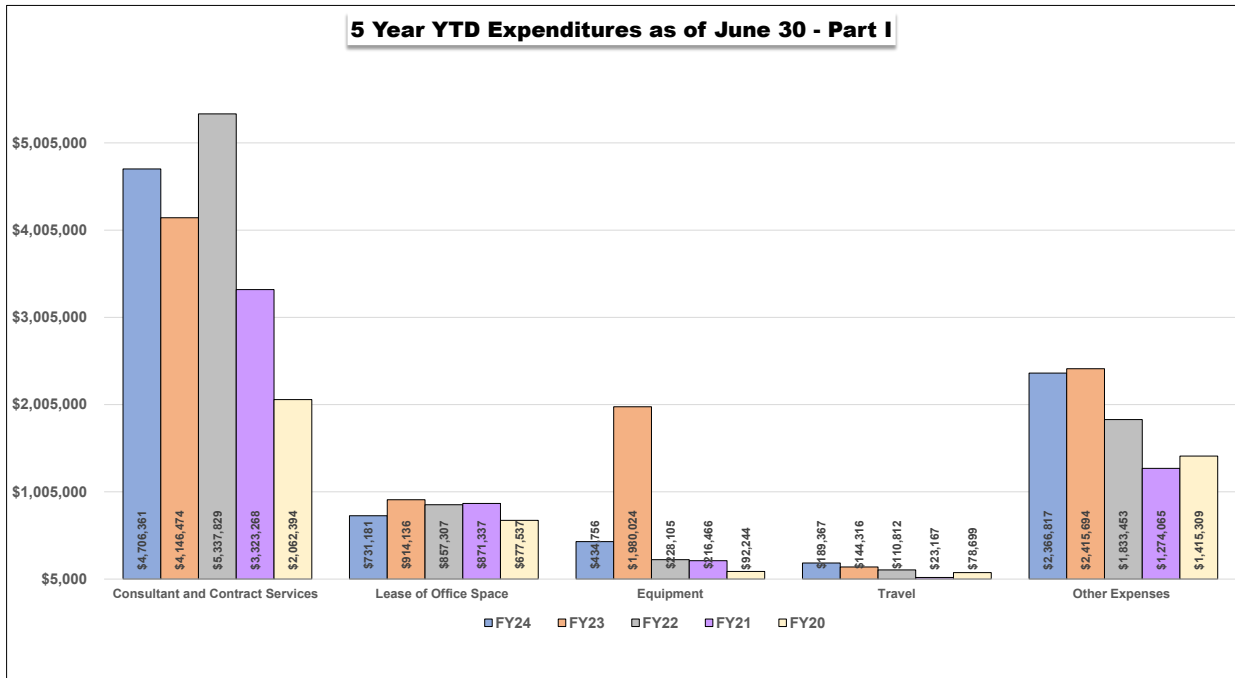
(1) Jan. 1, 2024 beginning fund balance is based on the 2023 ACFR which was presented during the May 2024 Board.

(2) All ending fund balances are as of June 30 for each year.

5 Year Trends Charts



5 Year Trends Charts



HOUSTON GALVESTON AREA COUNCIL (H-GAC)

5 Year Trends Report

For Month Ending June 30, 2024

	FY24 Year-to-Date Actuals	FY23 Year-to-Date Actuals	FY22 Year-to-Date Actuals	FY21 Year-to-Date Actuals	FY20 Year-to-Date Actuals
Revenues					
General & Enterprise Fund Revenues					
Membership Dues	\$ 317,546	\$ 443,691	\$ 237,163	\$ 277,350	\$ 390,790
HGAC Energy Purchasing Corporation	64,918	71,857	120,615	45,367	45,562
Cooperative Purchasing Fees	2,194,857	2,246,018	2,268,275	2,283,412	2,349,527
Gulf Coast Regional 911 Fees	3,936,361	2,127,464	1,780,173	2,132,651	1,979,267
Interest Income	759,300	125,252	5,427	729	21,610
Other Revenues	3,375,706	3,572,274	2,142,287	2,329,353	786,036
Total General & Enterprise Fund Revenues	\$ 10,648,687	\$ 8,586,556	\$ 6,553,941	\$ 7,068,862	\$ 5,572,792
Special Revenue Fund					
Federal Grants	\$ 209,612	\$ 93,759	\$ 108,611	\$ 127,804	\$ 556,425
State Grants	236,418,578	188,545,088	202,463,450	154,085,272	178,033,943
Total Special Revenue Fund Revenues	\$ 236,628,189	\$ 188,638,847	\$ 202,572,061	\$ 154,213,076	\$ 178,590,368
Total Revenues	\$ 247,276,877	\$ 197,225,403	\$ 209,126,002	\$ 161,281,938	\$ 184,163,160
Expenditures					
Personnel	\$ 18,236,818	\$ 15,678,363	\$ 14,569,667	\$13,579,799	\$ 13,563,854
Pass-through Funds - Grant	217,606,736	170,950,749	185,382,320	140,503,453	165,200,128
Consultant and Contract Services	4,706,361	4,146,474	5,337,829	3,323,268	2,062,394
Lease of Office Space	731,181	914,136	857,307	871,337	677,537
Equipment	434,756	1,980,024	228,105	216,466	92,244
Travel	189,367	144,316	110,812	23,167	78,699
Other Expenses	2,366,817	2,415,694	1,833,453	1,274,065	1,415,309
Total Expenditures	\$ 244,272,035	\$ 196,229,756	\$ 208,319,492	\$ 159,791,555	\$ 183,090,165
Excess of Revenues Over(Under) Expenditures	\$ 3,004,841	\$ 995,647	\$ 806,510	\$ 1,490,383	\$ 1,072,995
Beginning Fund Balance (all funds) - Jan. 1 (1)	\$ 43,468,636	\$ 40,013,176	\$ 38,694,329	\$ 36,062,620	\$ 34,369,085
Ending Fund Balance (all funds) - June 30 (2)	\$ 46,473,477	\$ 41,008,823	\$ 39,500,839	\$ 37,553,003	\$ 35,442,080

(1) All beginning fund balances are as of January 1 for each year. Jan. 1, 2024 beginning fund balance is based on the 2023 ACFR which was presented during the May 2024 Board.

(2) All ending fund balances are as of June 30 for each year.

H-GAC ENTERPRISE FUND BALANCE TRANSFER

Background

The Government Finance Officers Association recommends that local governments adopt a target amount of working capital to maintain in each of their enterprise funds. Ideally, targets would be formally described in a financial policy and/or financial plan. Working Capital is described as current assets minus current liabilities.

Current Situation

At the end of FY2023, per the Annual Comprehensive Financial Report the enterprise fund had a fund balance/net position of \$19,644,630, and for the last 10 years, the average result of operations for the fund has been a surplus of \$1.1 million. To keep a cushion in that fund for any unforeseen circumstances, the Chief Financial Officer recommends keeping 3-years' worth of this average equal to \$3,337,466 and transfer the remaining amount of \$16,307,164 to the general fund for the support of the agency's operations.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval to transfer \$16,307,164 from the Enterprise Fund to the General Fund; and keep \$3,337,466 in the Enterprise Fund for unforeseen circumstances. (Staff Contact: Christina Ordonez-Campos, CPA)

ATTACHMENTS:

- ▢ Enterprise Fund Transfer Recommendation Cover Memo



H-GAC ENTERPRISE FUND – FUND BALANCE TRANSFER RECOMMENDATION

For Consideration During July 16th, 2024 Board

By Christina Ordóñez-Campos, CPA, Chief Financial Officer

FROM GFOA

It recommends that local governments adopt a target amount of working capital to maintain in each of their enterprise funds. Ideally, targets would be formally described in a financial policy and/or financial plan. Working capital is defined as current assets minus current liabilities.

	FY2023 WORKING CAPITAL
CURRENT ASSETS	\$ 19,873,137
CURRENT LIABILITIES	228,507
NET	\$ 19,644,630

CFO RECOMMENDATION

At the end of FY2023, per the ACFR, the enterprise fund had a fund balance/net position of \$19,644,630, and for the last 10 years, the average result of operations for the fund has been a surplus of \$1.1 million. To keep a cushion in that fund for any unforeseen circumstance, I recommend that we keep 3 years' worth of this average equal to \$3,337,466 and transfer the remaining amount of \$16,307,164 to the general fund for the support of the agency's operations.

ACFR FIGURES - ENTERPRISE FUND											
	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	AVERAGE
REV.	\$ 5,570,332	\$ 4,675,601	\$ 5,541,120	\$ 5,871,872	\$ 6,002,409	\$ 4,723,445	\$ 5,801,768	\$ 4,269,735	\$ 5,767,362	\$ 4,843,865	\$ 5,306,751
EXP.	\$ 6,553,521	\$ 4,864,871	\$ 4,432,106	\$ 4,307,362	\$ 4,291,859	\$ 3,535,809	\$ 3,590,530	\$ 3,540,827	\$ 3,492,923	\$ 3,532,813	\$ 4,194,262
NET	\$ (983,189)	\$ 10,730	\$ 1,109,014	\$ 1,564,510	\$ 1,710,550	\$ 1,187,636	\$ 2,211,238	\$ 728,908	\$ 2,274,439	\$ 1,311,052	\$ 1,112,489
FUND BAL. BEG.	\$ 20,627,819	\$ 20,617,089	\$ 19,508,075	\$ 17,943,565	\$ 16,233,015	\$ 15,045,379	\$ 12,834,141	\$ 12,105,233	\$ 9,830,794	\$ 8,519,742	\$ 16,307,164
FUND BAL. END.	\$ 19,644,630	\$ 20,627,819	\$ 20,617,089	\$ 19,508,075	\$ 17,943,565	\$ 16,233,015	\$ 15,045,379	\$ 12,834,141	\$ 12,105,233	\$ 9,830,794	

AREA AGENCY ON AGING 2024 CONTRACT AMENDMENTS

Background

H-GAC is the Area Agency on Aging for Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Liberty, Matagorda, Montgomery, Walker, Waller and Wharton counties. Each year we contract with organizations to provide services for individuals aged sixty and older, including nutrition (congregate and home-delivered meals); transportation; and in-home services such as personal assistance and respite care, residential repair, health maintenance, emergency response, and health promotion. Fiscal Year 2024 Aging programs begin October 1, 2023 and end September 30, 2024.

Current Situation

2024 Contract Amendments

H-GAC received additional funds from the Texas Health and Human Services Commission to provide nutrition, transportation, and in-home in the region. Recommended contractors are in good standing and have capacity to provide additional services this year. We recommend funding.

The Aging and Disability Advisory Committee met on June 20, 2024 and approved staff's recommendation.

Attachments A and B summarizes the amended recommendations contract for Fiscal Year 2024.

Funding Source

Texas Health and Human Services Commission

Budgeted

Yes

Action Requested

Request authorization to amend existing Fiscal Year 2024 Area Agency on Aging contracts, in an amount of \$3,050,441, not to exceed \$11,654,272, for the balance of the fiscal year. (Staff Contact: Curtis Cooper)

ATTACHMENTS:

▯ 2024 AAA Contract Amendment # 2

Cover Memo

HOUSTON-GALVESTON AREA COUNCIL / AREA AGENCY ON AGING
FY 2024 Funding Amendment Recommendation
Attachment A - Community Providers

Contractor Name	County Service Area	2024 Approved Funded	Proposed Funding	2024 Total	Service(s)
Actions of Brazoria County	Brazoria	\$ 1,014,187	\$ 347,831	\$ 1,362,018	Congregate & Home Delivered Meals, Transportation
Catholic Charities of the Archdiocese of Galveston-Houston	Fort Bend	\$ 215,368	\$ 55,404	\$ 270,772	Congregate Meals
Cleveland Senior Citizens Organization	Liberty	\$ 228,708	\$ 61,835	\$ 290,543	Congregate & Home Delivered Meals, Transportation
Colorado Valley Transit, Inc.	Austin Waller	\$ 103,654	\$ 30,607	\$ 134,261	Transportation
Economic Action Committee of the Gulf Coast	Matagorda	\$ 180,884	\$ 56,288	\$ 237,171	Congregate & Home Delivered Meals, Transportation
Fort Bend Seniors Meals on Wheels & Much Much More, Inc.	Fort Bend	\$ 1,896,404	\$ 676,433	\$ 2,572,837	Congregate & Home Delivered Meals, Transportation
Fort Bend Seniors Meals on Wheels & Much Much More, Inc. - Waller County Sr. Citizens	Waller	\$ 126,483	\$ 43,930	\$ 170,413	Congregate & Home Delivered Meals
Galveston County	Galveston	\$ 621,009	\$ 123,252	\$ 744,261	Congregate Meals and Transportation
G.R.A.C.E Initiative of South Liberty County	Liberty	\$ 73,032	\$ 36,736	\$ 109,767	Home Delivered Meals
Helping One Another, Inc. of Austin County	Austin	\$ 123,505	\$ 42,738	\$ 166,243	Congregate & Home Delivered Meals
Interfaith Ministries for Greater Houston	Galveston	\$ 491,702	\$ 259,049	\$ 750,751	Home Delivered Meals
Meals on Wheels Montgomery County	Montgomery	\$ 1,430,898	\$ 493,623	\$ 1,924,522	Congregate & Home Delivered Meals, Transportation
Senior Center of Walker County	Walker	\$ 202,666	\$ 63,908	\$ 266,574	Congregate & Home Delivered Meals, Transportation
Chamber County Public Hospital District #1	Chamber	\$ 140,054	\$ 42,003	\$ 182,056	Home Delivered Meals & Transportation
Wharton County Junior College - Colorado County	Colorado	\$ 137,914	\$ 41,254	\$ 179,168	Congregate & Home Delivered Meals, Transportation
Wharton County Junior College - Wharton County	Wharton	\$ 207,361	\$ 65,551	\$ 272,912	Congregate & Home Delivered Meals, Transportation
Total		\$ 7,193,830	\$ 2,440,441	\$ 9,634,272	

HOUSTON-GALVESTON AREA COUNCIL / AREA AGENCY ON AGING
FY 2024 Funding Amendment Recommendation
Attachment B - Direct Services

Contractor Name	Service Area	2024 Approved Funded	Proposed Funding	2024 Funding Total	Service(s)
ADT US Holding	12 County Region	\$ 35,000	\$ 15,000	\$ 50,000	Emergency Response Services
Aegis Senior Care Group, LLC	12 County Region	\$ 350,000	\$ 100,000	\$ 450,000	Personal Assistance, Respite
Haselden HomeCare LLC dba Synergy Home Care - Katy	12 County Region	\$ 170,000	\$ 130,000	\$ 300,000	Personal Assistance, Respite
Merc Medical Supply	12 County Region	\$ 140,000	\$ 60,000	\$ 200,000	Health Maintenance
MiMac Health Services, Inc.	12 County Region	\$ 210,000	\$ 10,000	\$ 220,000	Participant Assessment, Respite Care, Personal Assistance, Health Maintenance
Mosher Initiatives Inc. dba Synergy HomeCare	12 County Region	\$ 300,000	\$ 200,000	\$ 500,000	Personal Assistance, Respite
SLJ Ventures dba Synergy NE Houston	12 County Region	\$ 170,000	\$ 80,000	\$ 250,000	Health Education and Promotion
Valued Relationships, Inc.	12 County Region	\$ 35,000	\$ 15,000	\$ 50,000	Emergency Response Services
Total		\$ 1,410,000	\$ 610,000	\$ 2,020,000	
Grand Total		\$ 8,603,830	\$ 3,050,441	\$ 11,654,272	

CLIMATE POLLUTION REDUCTION GRANT PHASE II – MEMORANDUM OF AGREEMENT

Background

The 2022 Inflation Reduction Act allocated \$5 billion to support states and governmental entities in developing and implementing greenhouse gas reduction strategies. On March 1, 2023, the Environmental Protection Agency launched the Climate Pollution Reduction Grants Program. The program aims to reduce greenhouse gas emissions, create jobs, deliver cleaner air, and lower energy costs for families.

The Houston-Galveston Region received a \$1 million planning grant for the first, planning-focused phase of this effort. The second phase will distribute a total of \$4.6 billion in competitive implementation grants to support the policies, programs, and projects outlined in the phase one plans.

Current Situation

In collaboration with Fort Bend County, Harris County, City of Houston, Harris County Flood Control District, Port Houston, and the Houston Advanced Research Center, H-GAC submitted a regional coalition application for Phase II in April 2024. If approved, this effort will support a 13-project portfolio aimed at maximizing air pollution reductions from industries, government agencies, and businesses.

To prepare for this potential \$162 million grant award, staff will work with the named project partners to negotiate a Memorandum of Agreement confirming the roles and responsibilities of H-GAC and partner organizations related to this proposed project. This agreement will show that all project partners are committed to fulfilling their respective roles and responsibilities to successfully implement the projects described in the application.

Funding Source

US Environmental Protection Agency

Budgeted

No

Action Requested

Request authorization to negotiate and execute a Memorandum of Agreement with coalition members for project implementation activities related to the United States Environmental Protection Agency's Climate Pollution Reduction Grant Phase II program activities. (Staff Contact: Craig Raborn)

JULY 2024 ADVISORY COMMITTEE AND AFFILIATE GROUP APPOINTMENTS

Background

H-GAC advisory committees are appointed by H-GAC's Board as a whole, based upon nominations from individual Board members and other groups. This month there are nominations to the The Criminal Justice Advisory Committee.

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of appointments to H-GAC advisory committees. (Staff Contact: William Matthews)

ATTACHMENTS:

▯ July Appointments

Cover Memo

2024 ADVISORY COMMITTEE AND AFFILIATE GROUP APPOINTMENTS

Gulf Coast Economic Development District

The Gulf Coast Economic Development District makes recommendations on issues of economic development to assist and advise elected officials in their decision-making responsibilities. The district also helps bolster our local economy by providing loans for qualified business owners and local governments.

Nominations received for terms expiring in May 2027:

Name	Representing	Nominated by
Andrew Van Chau	Regional Economic Interest	Gulf Coast Economic Dev.
Jimmy Henry	Regional Economic Interest	Gulf Coast Economic Dev.
Matt Buchanan	City of Pearland	Mayor Kevin Cole

Area Emission Reduction Credit Organization

The Houston-Galveston Area Emission Reduction Credit Organization was created in 1994 to promote the improvement of air quality while helping to mitigate the adverse impacts of control strategies on economic development in the Houston-Galveston-Brazoria region. The Houston-Galveston Area Emission Reduction Credit Organization accomplishes this by providing a legal framework to promote air quality improvement and economic growth in the eight county Houston-Galveston-Brazoria ozone non-attainment area.

Nominations received for terms expiring in May 2027:

Name	Representing	Nominated by
Amy McCutcheon	Brazoria County	Commissioner Stacy Adams

Transportation Policy Council

The Transportation Policy Council includes nine county representatives, one Metropolitan Transit Authority member, and two TxDOT members. TPC bylaws also authorize direct appointments for cities over 50,000 population according to the most recent census – Baytown (1), Conroe (1), Galveston (1), Houston (3), League City (1), Missouri City (1), Pasadena (1), Pearland (1), Sugar Land (1), and Texas City (1). In addition, H-GAC appoints one smaller city member (less than

50,000 population) for Harris County or designated city and an at-large appointment traditionally held by a staff member.

Nominations received for terms expiring in January 2025:

Name	Representing	Nominated by
Onyinye Akujuo (Alternate)	Houston-Galveston Area Council	H-GAC

HONORING MAYOR JOE ZIMMERMAN

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of Resolution honoring the service to H-GAC and the region of the City of Sugarland, Mayor Joe Zimmerman. (Staff Contact: Chuck Wemple)

ATTACHMENTS:

H-GAC SPOTLIGHT - HIGH PERFORMANCE LEADERSHIP ACADEMY

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

For information only. No action requested. (Contact: Kevin Darrow)

EXECUTIVE DIRECTOR'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)