



AGENDA
HOUSTON-GALVESTON AREA
COUNCIL
BOARD OF DIRECTORS MEETING
July 15, 2025 10:00 AM
3555 Timmons Lane, 2nd Floor
Conference Room B
Houston, TX 77027

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. DECLARE CONFLICTS OF INTEREST
5. SAFETY BRIEFING

ACTION

6. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES – JUNE 17, 2025

Request approval of the minutes of the June 17, 2025, H-GAC Board Meeting.
(Staff Contact: Isaac Perez)

- b. BOARD AGENDA SOFTWARE

Requesting authorization to contract with the firms in the order listed for one year in an amount not to exceed \$25,000, with an option to renew for four additional one-year contracts not to exceed a total of \$125,000. (Staff Contact: Miguel Segura)

- c. QUARTERLY INVESTMENT REPORT - SECOND QUARTER 2025

Request approval of the investment report for the 2025 second quarter ending June 30, 2025. (Staff Contact: Shaun Downie)

- d. HGACBUY-ALL HAZARDS PREPAREDNESS, PLANNING, CONSULTING & RECOVERY SERVICES

Request authorization for contracts with the respondents listed in the Contract Award Recommendation Table for All Hazard Preparedness, Planning, Consulting & Recovery Services. (Staff Contact: Ronnie Barnes)

- e. YOUTH TRAFFIC SAFETY EDUCATION AND OUTREACH PROGRAM

Request authorization for H-GAC to contract with Texas Children's Hospital in an amount not to exceed \$290,000 to conduct Youth Traffic Safety Education and Outreach. (Staff Contact: Eric Pacheco)

- f. COORDINATED PUBLIC AND HUMAN SERVICES TRANSPORTATION GRANTS

Request authorization to execute two agreements with the Texas Department of Transportation to receive \$250,000 to develop the 2027-2031 Regional Public

Transportation Coordination Plan and \$100,525 to develop a Regional Transit Information Study. (Staff Contact: Marcus Tucker)

g. FRESNO LIVABLE CENTERS STUDY

Request authorization to contract with firms in the order listed to conduct the Fresno Livable Centers Study, for a total contract amount not to exceed \$250,000. (Staff Contact: Jose Cantu)

h. WATER QUALITY MANAGEMENT PLAN

Request approval to contract with the Texas Commission on Environmental Quality to conduct regional water quality planning activities in the amount of \$283,248. (Staff Contact: Todd Running)

i. RECYCLING OPERATIONS ASSESSMENT TOOL

Request authorization to increase the contract with Burns & McDonnell in an amount not to exceed \$59,000 for a total contract amount of up to \$133,700. (Staff Contact: Erin Livingston)

j. GALVESTON BAY MICROPLASTIC POLLUTION MONITORING

Request authorization to contract with the Texas Commission on Environmental Quality's Galveston Bay Estuary Program to monitor microplastic pollution in the Houston-Galveston region in an amount not to exceed \$221,928. (Staff Contact: Jenny Oakley)

k. THE UNIVERSITY OF HOUSTON-CLEAR LAKE MICROPLASTIC MONITORING SUBCONTRACT

Request authorization to subcontract with the Environmental Institute of Houston at the University of Houston-Clear Lake to monitor microplastic pollution in the Houston-Galveston region in an amount not to exceed \$96,231. (Staff Contact: Jenny Oakley)

l. TEXAS RESEARCH INSTITUTE FOR ENVIRONMENTAL STUDIES BUDGET AMENDMENT

Request authorization to increase the subcontract budget with the Texas Research Institute for Environmental Studies in an amount not to exceed \$17,100 for a total subcontract amount of up to \$48,180. (Staff Contact: Steven Johnston)

7. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT - JUNE 2025

Request approval of the monthly financial report ending June 30, 2025. (Staff Contact: Christina Ordonez-Campos)

8. BUDGET AND SERVICE PLAN

a. 2025 MID-YEAR BUDGET REVISION

No action required. For information only. We will seek approval during the August 2025 Board Meeting. (Staff Contact: Chuck Wemple)

9. COMMUNITY AND ENVIRONMENTAL PLANNING

a. SOLID WASTE MANAGEMENT AND IMPLEMENTATION PROGRAM

Request approval of application submittal, adoption of a resolution, and

authorization to contract with the Texas Commission on Environmental Quality for the solid waste management implementation program in an amount not to exceed \$2,017,486. (Staff Contact: Justin Bower)

10. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. JULY 2025 ADVISORY COMMITTEE AND AFFILIATE GROUP APPOINTMENTS

Request approval of appointments to H-GAC advisory committees. (Staff Contact: William Matthews)

11. RESOLUTIONS HONORING FORMER BOARD MEMBERS

a. HONORING MAYOR PRO TEM JOHNNIE SIMPSON JR

Request approval of resolution honoring the service of Mayor Pro Tem Johnnie Simpson Jr to the H-GAC Board of Directors and to the region. (Contact: Board Chair, Judge Jay Knight)

b. HONORING COUNCILMEMBER TERESA VAZQUEZ-EVANS

Request approval of resolution honoring the service of Councilmember Teresa Vazquez-Evans to the H-GAC Board of Directors and to the region. (Contact: Board Chair, Judge Jay Knight)

INFORMATION

12. HUMAN SERVICES

a. WORKFORCE SOLUTIONS ADULT EDUCATION & LITERACY UPDATE

Update on the Workforce Solutions Adult Education & Literacy Program. No action requested. (Staff Contact: Juliet Stipeche)

13. REPORTS

a. H-GAC SPOTLIGHT - AREA AGENCY ON AGING ROADSHOWS

For information only. No action requested. (Staff Contact: Curtis Cooper)

b. OUTREACH AND GOVERNMENT AFFAIRS REPORT

Update on important current and upcoming public affairs activities. No action requested. (Staff Contact: Rick Guerrero)

c. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

14. EXECUTIVE SESSION

a. EXECUTIVE SESSION – CONFIDENTIAL MATTER

The H-GAC Board will hold an executive session to discuss a confidential matter, pursuant to Section 551.074 of the Texas Government Code. (Staff Contact: Chuck Wemple)

15. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

H-GAC BOARD MEETING MINUTES – JUNE 17, 2025

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the June 17 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes of the June 17, 2025, H-GAC Board Meeting. (Staff Contact: Isaac Perez)

ATTACHMENTS:

▢ Meeting Minutes

Cover Memo

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
JUNE 17, 2025

CALL TO ORDER

- **Date:** June 17th, 2025
- **Time:** Approximately 10:15 AM (Morning)
- **Location:** 3555 Timmons Lane, Houston, Texas 77027
- **Meeting Type:** Duly called meeting of the Houston-Galveston Area Council (H-GAC) Board
- **Presiding:** Mr. Chair, Judge Jay Knight
- **Call to Order and Opening:** The meeting was called to order. The meeting room was declared open and accessible to the public. The invocation was led by the Chair, followed by Judge Tim Lapham leading the pledges.

Invocation and Pledges

- An invocation was offered.
- The Pledge of Allegiance to the flag of the United States of America was recited.
- The Pledge to the Texas state flag was recited.

Roll Call Isaac Perez conducted the roll call. The following individuals were present:

Member	Representing
Judge Tim Lapham	Austin County
Commissioner Stacy Adams	Brazoria County
Commissioner Joseph Giusti	Galveston County
Commissioner Leslie Briones	Harris County
Judge Jay Knight	Liberty County
Judge Mark J. Keough (his alternate, Matt Gray, was also present and later substituted for him)	Montgomery County
Commissioner Brandon Decker	Walker County
Judge Trey Duhon	Waller County
Judge Phillip Spenrath	Wharton County
Council member Martin Vela	Alvin
Council member Laura Alvarado	Baytown
Mayor Russell Humphrey	Huntsville

Mayor Gerald Roznovsky	Lake Jackson
Council member Jeffrey Boney	Missouri City
Council Member Dolan Dao	Pasadena
Mayor Kevin Cole	Pearland
Council member Stewart Jacobson	Sugar Land
Commissioner Jamie Clark	Texas City
Commissioner Tommy Hammond	Chambers County
Council member Tommy Ginn	Deer Park
Mayor Pro Tem Chuck Engelken	La Porte
Council member Nancy Arnold	General Law
Council member Joe Garcia	General Law
Council member Ross Gordon	Home Rule
Council member Johnnie Simpson Jr.	Home Rule

The following individuals indicated they would not be in attendance due to conflicting meetings or appointments:

- Judge Ty Prause
- Judge Bobby Seiferman
- Council member Sally Branson
- Council member Sally Alcorn
- Vice Mayor Pro Tem Amy Pek
- Trustee Rissie Owens

Quorum was confirmed and announced by Isaac Perez.

Special Guests Rick Guerrero introduced special guests in the audience:

- Sarah Jones, Regional Director with the office of US Senator John Cornyn.
- Melissa Washington with the Texas General Land Office.
- Katie Shelton from the office of Council member Sally Alcorn, accompanied by a number of interns from her office.
- Freddy Guerra, Director of Government Affairs for Precinct 4, accompanied by Laura Parker and interns Josh Costa, Danielle Mallaloy, and Susanna.
- Joseph Dow, son of Pasadena Council member Dolan Dow.

- Matt Gray, alternate for Judge Mark J. Keough.

Public Comment The Chair invited public comment, noting that members could participate in person or by sending comments to boardpubliccomments@H-GAC.com prior to the meeting. Rick Guerrero reported that no one had signed up for public comment.

Conflicts of Interest The Chair asked if anyone had conflicts of interest to declare. Hearing none, the meeting moved on.

Safety Briefing Mr. Scott Young provided the safety briefing:

- There was no scheduled work on building life safety systems; alarms should be taken seriously.
- If alarms are heard, attendees should go to one of the two stairwells on the floor, with directions provided for each side of the room.
- Three fire wardens were on site: Scott Young, Ken, and Joseph. If evacuation is needed, attendees should follow warden instructions.
- **Safety Tip of the Month:** Focus on the upcoming Fourth of July holiday and fireworks safety.
 - **Additional Summer Safety Tips:** Grill safety (well-ventilated, away from flammables, never unattended), pet safety (indoors during fireworks, excessive heat), sun safety (sunscreen, hats, hydration), and crowd safety (familiarize with exits, meeting points).

Consent Agenda The Chair noted that items listed were routine and could be acted upon with a single motion, unless requested otherwise.

- **Item B: Audiovisual Technology Upgrade** was pulled for discussion by Commissioner Adams.
 - Commissioner Adams inquired about the total cost for all three phases of the upgrade and why the "brand new" system installed 3-4 years ago needed an upgrade.
 - Edgar Rotundo and Chuck Wemple explained that while microphones were new, visual technology, ceiling microphones/speakers, and Room A's AV system were not upgraded and were outdated, dating back to 2014.
 - The project consists of three phases with estimated costs based on year-old pricing:

- Phase 1: Backbone of the audio-visual system (infrastructure/operating system) – **\$146,700**. This is necessary because new programs must be written from scratch if the original installer is not used for upgrades.
- Phase 2: Remaining aging equipment in the room, except cameras – estimated **\$80,000**.
- Phase 3: Camera system – estimated **\$150,000**.
- The total estimated cost for all three phases is **\$375,000**.
- Judge Mark J. Keough suggested approving the total amount for all three parts at once, as they are dependent, rather than phased approval, to ensure funding and lock in the vendor.
- It was confirmed that the **\$375,000 is already in the budget since 2024**.
- A motion was made by Judge Keough to **approve the entire project for \$375,000 to move forward with Buckeye Technology Solutions for all three phases, eliminating the phased approach**. Mayor Humphrey seconded the motion.
- **Vote: All in favor said "Aye". No nays. The motion carried.**
- A motion to approve the remainder of the consent agenda as presented was made by Mayor Kevin Cole and seconded by Commissioner Briones.
- **Vote: All in favor said "Aye". No nays. The motion carried.**

Finance and Budget Committee (Item #7) Council member Joe Garcia reported on the committee meeting, leading the discussion in Judge Ty Prause's absence.

- Christina Ordonez-Campos presented the **monthly financial report for May 2025**.
- A motion to approve the monthly financial report was made by Council member Jacobson and seconded by Council member Simpson. **Vote: All in favor said "Aye". No opposed. The motion passed.**
- **Spend Down Update:** Treebie Vasquez-Vilchez and AJ Dean provided insights into workforce subrecipient contracts, noting concerns about United Way's low 19% spend-down. AJ Dean confirmed funds can be de-obligated and repurposed if the 90% expenditure benchmark is not met.
 - This item did not require board action.

- Ivette Gonzalez, Budget and Special Projects Manager, presented on the new **Questica budget system** for mid-year review.
 - This item did not require board action.
- **Criminal Justice Spend Down Update:** Marivic Keenan and Madeline McGallion presented on law enforcement training and juvenile mental health contracts.
 - This item did not require board action.

Community and Environmental Planning (Item #8A) Jenny Oakley, Senior Planner with the Water Resources team, requested approval for the Clean Rivers Program contract for Fiscal Years 2026 and 2027.

- H-GAC has partnered with the Texas Commission on Environmental Quality (TCEQ) since 1992 as the regional water authority for four river basins and coastal waters, supporting the Texas Clean Rivers Program.
- This is a reoccurring biennial contract funded by TCEQ. H-GAC and six regional partners monitor water quality, conduct data analyses, engage stakeholders, and promote environmental stewardship.
- The program supports data-driven decisions and leverages funding for additional regional water quality initiatives (e.g., over \$300,000 in grant funds leveraged for the Lake Creek watershed protection plan).
- Data collected is used by state scientists to assess water quality standards and is publicly accessible via H-GAC's Water Resource Information Map.
- The current contract ends September 1, 2025, and the new contract will continue until August 31, 2027.
- Request for authorization to contract with TCEQ for **\$2,299,516**.
- A motion to approve was made by Councilmember Alvarado and seconded Commissioner Briones.
- **Vote: All in favor said "Aye". No nays. The motion carried.**

Human Services (Item #9A) AJ Dean, Senior Manager in Human Services, requested approval for Workforce Solutions Financial Monitoring Services.

- The Workforce Solutions Gulf Coast board currently contracts with two CPA firms (Weaver and Tidwell, Christine Gwyn CPA) for financial monitoring services, which include testing cost allocation, procurement, disbursements, and accounting controls.

- A need for a third provider was identified. After an RFP process, Leapport a Professional Accounting Corporation was selected as the third qualified firm.
- Approval was requested to negotiate contracts with these three entities for a total amount **not to exceed \$900,000.**
- A motion to approve was made by Councilmember Jacobson and seconded by Councilmember Simpson.
- **Vote: All in favor said "Aye". No nays. The motion carried.**

Human Services (Item #9B) AJ Dean, Senior Manager in Human Services, requested approval for the Workforce Solutions Adult Education Consortium.

- The Gulf Coast Workforce Board is the grant recipient and administrator for the Gulf Coast Adult Education Consortium.
- **There has been a significant reduction in funding** for the new program year beginning July 1st. The prior grant award was approximately \$22 million for the 13-county region; the current grant award for H-GAC is \$6.4 million, with additional funds going to Harris County Department of Education (\$3 million), College of the Mainland (\$472,761), and Brazosport College (\$459,100). The total regional funding decreased from \$22 million to \$10.2 million.
- Additional funding may be available based on performance distribution, but the state has not finalized the method.
- Judge Phillip Spenrath expressed strong concern that the southern half of the region (Austin, Colorado, Matagorda, Fort Bend) is being "shut out" and not well-represented by the Workforce Commission.
- AJ Dean confirmed that the state's RFP redesigned how grants were issued, capping consortium members and limiting H-GAC to six partners, a decision made by the funding entity, the Texas Workforce Commission (TWC).
- Juliet Stipeche explained that H-GAC, Chuck Wemple, and the Chair of the Gulf Coast Workforce Board had met with TWC to express concerns about coverage for various areas, but TWC did not respond with additional funding or changes.
- Commissioner Stacy Adams sought assurance that all current vendors were in good standing. Juliet confirmed that **Adult Education Center is on a performance improvement plan due to financial standing challenges, and their allocation was reduced to \$50,000; this will be the "sunset" of their opportunity with H-GAC.**

- **Commissioner Brandon Decker made an amended motion to accept the funding (approve the request for contract renewals) but with the instruction that staff come back at the next board meeting to explain and lay out a clear plan for how the money will be managed on a month-by-month basis to ensure services are provided to all counties, including specific metrics in the contracts.** Mayor Cole seconded the amended motion.
- **Vote on amended motion: All in favor said "Aye", with one "Nay" from Judge Spenrath. The motion passed.**

H-GAC Advisory Committee Appointments (Item #10) William Matthews requested approval of June 2025 advisory committee and affiliate group appointments.

- A motion to approve was made by Councilmember Arnold and seconded by Councilmember Simpson.
- **Vote: All in favor said "Aye". No nays. The motion carried.**
- William Matthews reminded the board that several vacant seats still need filling and reappointments are needed for committees, and nominations are appreciated.

Reports (Item #11)

A. H-GAC Spotlight Next Generation 911 Kim Ward, Senior Manager of the Gulf Coast Regional 911 Emergency Communications District, presented an update.

- After decades of discussion, the transition from a legacy 911 environment to a digital IP protocol (Next Generation 911 or NG911), capable of delivering video and text to 911, has been completed. Text has been delivered since 2018.
- On May 20, 2025, the transition of all 23 public safety answering points was completed, making the Gulf Coast Regional 911 District system Next Generation 911.
- Further work is ongoing for video rollout and additional improvements.

B. Legislative Committee Update (Item #11B) Rick Guerrero provided an update on current and upcoming legislative activities.

- The Legislative Committee meeting was postponed; next month, approved bills impacting H-GAC programs and affiliate organizations (Gulf Coast Workforce Board, Area Agency on Aging) will be reviewed.
- A newsletter with tracked bills will be sent this week. The 89th Legislature adjourned on June 2nd, with over 9,000 bills and resolutions filed. As of June 17th, 378 bills had been

signed by the Governor, who has until June 22nd to sign, allow to become law, or veto. Most laws will take effect on September 1st.

- H-GAC staff attended the National Association of Regional Councils (NARC) meeting in Seattle, Washington, with several H-GAC staff leading sessions and work groups.
- **H-GAC Executive Director Chuck Wemple received the Walter Scheiber Award** from NARC, recognizing significant impacts and professional executive management excellence in regional governance.

Executive Director's Report (Item #12) Chuck Wemple provided his report.

- He expressed gratitude for the Walter Scheiber Award, noting it was a total surprise due to the efforts of many, including board members, to keep it secret.
- He commended the H-GAC team for their fantastic performance at the NARC annual conference, where H-GAC sponsored, led panel sessions, and showcased its programs nationally.
- Christina Ordonez-Campos (CFO) was appointed to leadership on the national finance officers cohort.
- Ron Papsdorf will join H-GAC as Chief Transportation Officer on June 30th.
- The **mid-year budget revision approval will be shifted from July to August** to allow for familiarization with the new Questica system and to ensure the Gulf Coast Workforce Board has the opportunity to review and act on their budget portion, which impacts the H-GAC agency budget, in early August.
- H-GAC will pursue a **third-party assessment to modernize how it provides services to its affiliates** (e.g., Transportation Policy Council, Gulf Coast Workforce Board) to improve value and streamline processes.
- An all-team meeting is scheduled for tomorrow (Wednesday) to emphasize customer service and work towards becoming the "gold standard for public service" with tangible results and responsiveness, a goal discussed at the board retreat.

Adjournment The meeting was adjourned.

BOARD AGENDA SOFTWARE

Background

The Houston-Galveston Area Council uses agenda management software to prepare, manage, and distribute board and committee meeting materials. This centralizes the entire meeting lifecycle, to include initial item submission, staff report creation, agenda compilation, public dissemination, and post-meeting minute generation. The current software, NovusAGENDA, is being discontinued by the provider.

Current Situation

H-GAC issued a competitive, sealed solicitation to seek qualified Contractors for the goods and services requested under Project ID: Board Agenda Management Software. Five responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Based on the committee's scoring and evaluation of the proposal responses and interviews, the recommendation and rankings are presented below:

Company Name	Score
1.Convене Inc.	145
2.Ridge Theory LLC	112
3.Blue Parrot Software LLC	73
4.BoardPAC Inc.	68
5.PROVOX Systems, Inc.	63
6.Granicus , LLC	0

Funding Source

Local Funds

Budgeted

Yes

Action Requested

Requesting authorization to contract with the firms in the order listed for one year in an amount not to exceed \$25,000, with an option to renew for four additional one-year contracts not to exceed a total of \$125,000. (Staff Contact: Miguel Segura)

QUARTERLY INVESTMENT REPORT - SECOND QUARTER 2025

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the investment report for the 2025 second quarter ending June 30, 2025. (Staff Contact: Shaun Downie)

ATTACHMENTS:

▢ Investment Report - Second Quarter 2025

Cover Memo

Houston Galveston Area Council
Investment Report
For Quarter Ending June 30th, 2025

	Opening Balance FY 25	Interest Earned FY 25	Deposits/ Withdrawal	Current Balance / Market Value	Percent of Portfolio
TexPool Prime Account Yield 4.46% Book Value \$8,500,000	\$ 9,303,738	\$ 207,888	\$ -	\$ 9,511,626	100.00%
Balance as of June 30, 2025	\$ 9,303,738	\$ 207,888	\$ -	\$ 9,511,626	100.00%

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

Shaun Downie

Shaun Downie
Investment Officer

Christina Ordóñez-Campos, CPA

Christina Ordóñez-Campos
Chief Financial Officer

Houston Galveston Area Council - Component Unit
Investment Report
For Quarter Ending June 30th, 2025

	Opening Balance FY 25	Interest Earned FY 25	Current Balance / Market Value	Percent of Portfolio
Local Development Corporation				
Certificate of Deposit (Maturity 7/1/2025) Yield 3.40% Chase Bank	\$ 336,255	\$ 7,442	\$ 343,697	5.54%
Corporation for Regional Excellence				
Certificate of Deposit (Maturity 7/3/2025) Yield 3.38% Chase Bank	516,092	11,422	527,514	8.50%
Gulf Coast 911 Regional District				
Certificate of Deposit (Maturity 7/8/2025) Yield 3.39% Chase Bank	5,217,458	115,468	5,332,926	85.96%
Balance as of June 30, 2025	\$ 6,069,806	\$ 134,332	\$ 6,204,137	100.00%

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

Shaun Downie
Shaun Downie
Investment Officer

Christina Ordóñez-Campos, CPA
Christina Ordóñez-Campos
Chief Financial Officer

HGACBUY-ALL HAZARDS PREPAREDNESS, PLANNING, CONSULTING & RECOVERY SERVICES

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened forty-three (43) proposals for all hazards preparedness, planning, consulting & recovery services on June 12, 2025. The following companies submitted a response:

ADCOMM Engineering LLC	Cle Elum, WA
Applied Research Associates, Inc.	Albuquerque, NM
Aptim Corp.	Baton Rouge, LA
BMS CAT, LLC	Haltom City, TX
Brizo Construction, LLC	Houston, TX
Burns & McDonnell Engineering Company, Inc.	Kansas City, MO
Centurion Solutions LLC	Bryan, TX
Continuity Operations Group, LLC	McLean, VA
Cotton Commercial USA, Inc.	Houston, TX
CRS-V, LLC	Jacksonville, FL
AtkinsRealis USA Inc. dba Data Transfer Solutions LLC	Tampa, FL
Dewberry Engineers Inc.	Fairfax, VA
Disaster Recovery Services a Division of Specialty Program Group LLC	Brentwood, TN
DRMP, Inc.	Orlando, FL
FCMC, LLC	St. Louis, MO
Federal Signal Corporation	University Park, IL
GrantWorks Inc.	Austin, TX
H2O Partners, Inc. dba H2O Partners	Austin, TX
Hagerty Consulting, Inc.	Evanston, IL
Hillier Restoration, LLC dba Paul Davis Restoration of Greater Houston	Houston, TX
IEM International, Inc.	Raleigh, NC
Integrated Solutions Consulting, Corporation	Prospect Heights, IL
International Public Safety Data Institute	McLean, VA
iParametrics, LLC	Alpharetta, GA
Joshua J Rosales dba Enigma Advisory	Pflugerville, TX
Katmai Preparedness Solutions LLC dba Katmai Solutions	Soldotna, AK
Knight Restoration, LLC	Addison, TX
Lemoine Services Holdings, LP dba Lemoine Disaster Recovery, LLC	Lafayette, LA
Mission Critical Partners, LLC	Port Matilda, PA

MPACT Strategic Consulting, LLC	Houston, TX
NewGen Strategies and Solutions, LLC	Lakewood, CO
Perses Consulting, LLC	Nokesville, VA
Resilire LLC	Inlet Beach, FL
Roadway Asset Services, LLC	Austin, TX
SLSCO, LTD	Galveston, TX
Summit Exercises and Training, LLC	Saint Petersburg, FL
Tactical Training Academy, LLC	Lake Stevens, WA
Tetra Tech, Inc.	Pasadena, CA
The CNA Corporation	Arlington, VA
The Olson Group, Ltd.	Alexandria, VA
Thompson Consulting Services, LLC	Maitland, FL
TSG Public Safety Advisors, LLC	Tallahassee, FL
Witt O'Brien's LLC	Houston, TX

Current Situation

This is a continuation of a contract currently in our portfolio, consisting of various types of services available to our members to assist them in their preparedness, planning, consulting and recovery service needs before and after disasters. All proposal responses have been evaluated by H-GAC staff. Thirty-nine (39) proposals are being recommended for award. Request authorization for contracts with each respondent listed in the Contract Award Recommendation Table, and as may be applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchasers.

Budgeted

N/A

Action Requested

Request authorization for contracts with the respondents listed in the Contract Award Recommendation Table for All Hazard Preparedness, Planning, Consulting & Recovery Services. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

- ▯ HP08-25 AWARD RECOMMENDATION TABLE PDF

HGACBuy**Contract Award Recommendation Table – HP08-25****All Hazards Preparedness, Planning, Consulting & Recovery Services**

Supplier Respondent	Awarded Services
ADCOMM Engineering LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Applied Research Associates, Inc.	All Hazards Preparedness, Planning, Consulting & Recovery Services
Aptim Corp. dba Aptim Environmental & Infrastructure, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
BMS CAT, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Burns & McDonnell Engineering Company, Inc.	All Hazards Preparedness, Planning, Consulting & Recovery Services
Centurion Solutions LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Continuity Operations Group, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Cotton Commercial USA, Inc.	All Hazards Preparedness, Planning, Consulting & Recovery Services
CRS-V, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
AtkinsRealis USA Inc. dba Data Transfer Solutions LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Dewberry Engineers Inc.	All Hazards Preparedness, Planning, Consulting & Recovery Services
Disaster Recovery Services a Division of Specialty Program Group LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
DRMP, Inc.	All Hazards Preparedness, Planning, Consulting & Recovery Services
Federal Signal Corporation	All Hazards Preparedness, Planning, Consulting & Recovery Services
GrantWorks Inc.	All Hazards Preparedness, Planning, Consulting & Recovery Services
H2O Partners, Inc. dba H2O Partners	All Hazards Preparedness, Planning, Consulting & Recovery Services
Hagerty Consulting, Inc.	All Hazards Preparedness, Planning, Consulting & Recovery Services
IEM International, Inc.	All Hazards Preparedness, Planning, Consulting & Recovery Services
Integrated Solutions Consulting, Corporation	All Hazards Preparedness, Planning, Consulting & Recovery Services

Supplier Respondent	Awarded Services
International Public Safety Data Institute	All Hazards Preparedness, Planning, Consulting & Recovery Services
iParametrics, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Katmai Preparedness Solutions LLC dba Katmai Solutions	All Hazards Preparedness, Planning, Consulting & Recovery Services
Knight Restoration, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Lemoine Services Holdings, LP dba Lemoine Disaster Recovery, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Mission Critical Partners, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
MPACT Strategic Consulting, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
NewGen Strategies and Solutions, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Perses Consulting, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Resilire LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Roadway Asset Services, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
SLSCO, LTD	All Hazards Preparedness, Planning, Consulting & Recovery Services
Summit Exercises and Training, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Tactical Training Academy, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Tetra Tech, Inc.	All Hazards Preparedness, Planning, Consulting & Recovery Services
The CNA Corporation	All Hazards Preparedness, Planning, Consulting & Recovery Services
The Olson Group, Ltd.	All Hazards Preparedness, Planning, Consulting & Recovery Services
Thompson Consulting Services, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
TSG Public Safety Advisors, LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services
Witt O'Brien's LLC	All Hazards Preparedness, Planning, Consulting & Recovery Services

YOUTH TRAFFIC SAFETY EDUCATION AND OUTREACH PROGRAM

Background

Youth Traffic Safety is an educational outreach program focused on increasing awareness of preventable injuries and empowering children and parents with essential strategies for effective injury prevention. Through this innovative program, the goal is to reduce youth fatalities and serious injuries.

Since 2010, the Metropolitan Planning Organization has offered the Youth Traffic Safety Education program, which focuses on child passenger safety and bicycle safety in the region ensuring proper installation of child safety system installations.

Under the Youth Traffic Safety program. Areas of education and outreach are expected to include:

- Youth Bicycle Safety Education & Helmet Distribution
- Youth Pedestrian Safety Education and Outreach
- Child Passenger Safety Technician Certification Courses
- Child Passenger Safety Education and Outreach
- Heat Stroke Prevention (Hot Car Death Education and Awareness Campaign)

Current Situation

H-GAC staff issued a competitive, sealed solicitation to seek qualified contractors for the goods or services requested under TRN25-10. Five responsive submissions were received and thoroughly evaluated by a committee of representatives from H-GAC and the Texas Department of Transportation. Submissions were evaluated on the following criteria: Experience/ Qualifications, Methodology/Approach, Budget, Past Performances and References. The total score for each Contractor, recommendation, and rankings are presented below:

1. Texas Children's Hospital	94
2. Boys & Girls Clubs of Greater Houston	75
3. Alliance Sport Marketing, LLC	46
4. ABG SpEd Consulting, LLC	40
5. Prolific Success Events & Consulting, LLC	32

Funding Source

Federal Highway Administration

Budgeted

Yes

Action Requested

Request authorization for H-GAC to contract with Texas Children's Hospital in an amount not to exceed \$290,000 to conduct Youth Traffic Safety Education and Outreach. (Staff Contact: Eric Pacheco)

COORDINATED PUBLIC AND HUMAN SERVICES TRANSPORTATION GRANTS

Background

Coordinated Public and Human Services Transportation focuses on working with area agencies to eliminate gaps and improve efficiency for public and human services transportation in the region. The Federal Transit Administration and the Texas Department of Transportation require an update to each region's Coordinated Public and Human Services Transportation Plan every five years. H-GAC is designated by the Texas Department of Transportation as the lead agency within Planning Region 16 to prepare the five-year plan update for the 13-county region. The agency also helps coordinate and lead implementation of recommendations from these planning efforts.

Current Situation

The Transportation Policy Council recently approved the Unified Planning Work Program for 2026-2027. This document provides an outline and summary of the work the Metropolitan Planning Organization will conduct over the next two years. Included are tasks for conducting the next update to the region's Coordinated Public and Human Services Transportation Plan and leading implementation of one of the recommendations from the current plan - a Regional Transit Information Study.

H-GAC has been awarded \$250,000 to conduct the five-year plan update for the years 2027-2031. It has also been awarded \$100,525 for the Regional Transit Information Study. Both grants are awarded by the Texas Department of Transportation Public Transportation Division using Federal Transit Administration funds.

Funding Source

Federal; Federal Transit Administration

Budgeted

Yes

Action Requested

Request authorization to execute two agreements with the Texas Department of Transportation to receive \$250,000 to develop the 2027-2031 Regional Public Transportation Coordination Plan and \$100,525 to develop a Regional Transit Information Study. (Staff Contact: Marcus Tucker)

FRESNO LIVABLE CENTERS STUDY

Background

Livable Centers are communities where individuals can live, eat, work, and play with less reliance on their cars. They encourage a complementary mix of land uses designed to be walkable, connected, and accessible by multiple modes of transportation, including bus, bike, or walking.

Establishing Livable Centers is one of the implementation strategies to reduce reliance on single-vehicle occupancy in H-GAC's 2045 Regional Transportation Plan. H-GAC and our local partners work with communities to identify a vision for the study area and specific recommendations, such as pedestrian and bicycle facilities, that can help facilitate the creation of Livable Centers.

A total of 46 Livable Centers studies have been completed across our region, with 13 more in process or planned, as shown on the attached map. As part of the development of these studies, H-GAC engages consultants to provide planning and study development services.

Current Situation

The goal for the Fresno Livable Centers Study is to spur private and public investment in an area of Fort Bend County suffering from "leapfrog development", where existing development has skipped over land to be built on cheaper or more desired land away from other urbanized areas. This rural community is characterized by linear developments along area roadways, bisected by a railway and adjacent to both a landfill and the Houston Southwest Airport. While new subdivisions surround the area, many other areas lack basic infrastructure like water, wastewater, and safe, connected roadways. Roadways are narrow, often without sidewalks, limiting access and mobility. Additionally, Mustang Bayou poses a flood risk, and the only park in the area is located in the southeast section of the community, accessible only by car. Fragmented lot and parcel patterns further complicate the potential for large scale redevelopment.

This study will result in a plan that provides infrastructure recommendations focused on expanding multimodal travel choices and improving access to amenities. The goal is to better connect activity centers to ensure these areas are resilient and remain quality places for people to live, work, and play.

H-GAC issued a competitive, sealed solicitation to seek qualified contractors for the goods or services requested under TRN25-01. Eleven responsive submissions were received and thoroughly evaluated by a committee of representatives from H-GAC and Fort Bend County. Based on the committee's scoring and evaluation of the proposal responses, the recommendation and rankings are presented below:

1. Consor Engineers, LLC
2. Huitt-Zollars, Inc
3. Halff Associates, Inc.

Funding Source

Federal; Federal Highway Administration

Budgeted

Yes

Page 2 of 3

Action Requested

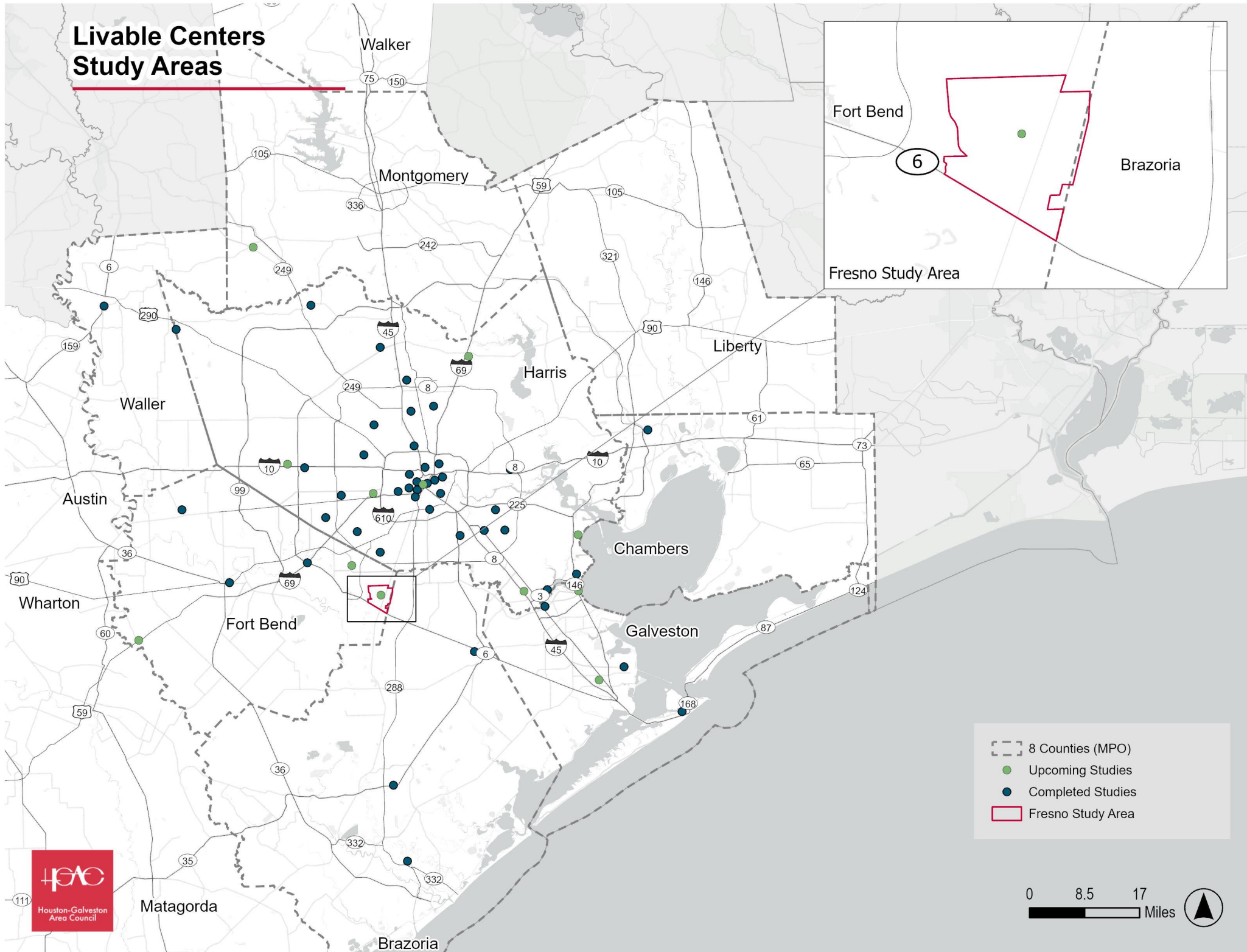
Request authorization to contract with firms in the order listed to conduct the Fresno Livable Centers Study, for a total contract amount not to exceed \$250,000. (Staff Contact: Jose Cantu)

ATTACHMENTS:

▯ Map of Livable Centers study locations

Cover Memo

Livable Centers Study Areas



WATER QUALITY MANAGEMENT PLAN

Background

The Texas Commission on Environmental Quality (TCEQ) administers 604(b) planning funds from the U.S. Environmental Protection Agency under the Clean Water Act. As the Governor-designated agency for water quality management planning in this region, H-GAC has had a long-standing contractual agreement with TCEQ to conduct water quality data analysis planning activities under this program. The activities of this annual project cover the entire 13-county H-GAC region and support decisions and investments by local utilities and other organizations.

Current Situation

The Fiscal Year 2026-2027 Regional Water Quality Planning program contract would be effective September 1, 2025 through August 31, 2027, and its major work elements include:

- Updating service area boundaries and wastewater treatment plant outfalls, and reviewing discharge and overflow reporting data to support local and state wastewater planning efforts.
- Facilitating watershed protection planning and urban forestry efforts in the region.
- Facilitating the H-GAC's Natural Resources Advisory Committee.
- Reviewing funding applications to the Texas Water Development Board State Revolving Funds for concurrence with the water quality management plan, as requested by TCEQ.
- Continued maintenance of H-GAC's regional onsite sewage system facilities (septic system) database and administration of the Wastewater Assistance Program for the repair or replacement of failing septic tanks.
- Development of the regional Water Quality Management Plan Update for incorporation into the State's Water Quality Management Plan.

Funding Source

State; Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request approval to contract with the Texas Commission on Environmental Quality to conduct regional water quality planning activities in the amount of \$283,248. (Staff Contact: Todd Running)

RECYCLING OPERATIONS ASSESSMENT TOOL

Background

The Texas Commission on Environmental Quality (TCEQ) Waste Permits Division received funding from the Environmental Protection Agency Solid Waste Infrastructure to develop a Recycling Operations Assessment Tool. Of the 24 Councils of Governments in the state, H-GAC was one of five selected to receive pass-through funding for a project to improve municipal solid waste management, in accordance with H-GAC's regional solid waste management plan. Funds are to be used on a duplicable modeled project that could both benefit the region receiving the funds, but also all other Councils of Governments' regions across Texas. H-GAC received a total of \$110,000 from the Texas Commission on Environmental Quality for the project.

H-GAC hired Burns & McDonnell to assist in the development of a needs assessment tool to determine any areas for improvement in public drop-off facilities or curbside recycling programs. The tool will address program efficiencies, contamination, opportunities for expanded services, safety improvements, profit maximization, outreach and education, and equipment needs. Staff will be trained by Burns & McDonnell in the tool's ongoing use, updates, and maintenance.

Current Situation

Solid waste grant funds were distributed to nineteen grantees during fiscal years 2024 and 2025. Some grantees did not expend all awarded funds. Efforts have been made to redistribute the funds to other grantees that are willing and able to spend additional funds, but funds still remain.

H-GAC is looking to expand upon the work currently being performed by Burns & McDonnell with those remaining funds, to avoid sending money back to TCEQ. The increased budget will allow Burns & McDonnell to expand the guidance associated with the tool, conduct one-on-one sessions with interested local government recycling programs, and host a separate training specifically for Solid Waste Coordinators at all 24 Councils of Governments to help their respective programs.

Funding Source

State; Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request authorization to increase the contract with Burns & McDonnell in an amount not to exceed \$59,000 for a total contract amount of up to \$133,700. (Staff Contact: Erin Livingston)

GALVESTON BAY MICROPLASTIC POLLUTION MONITORING

Background

Small plastic particles, called microplastics (smaller than 5mm), are being found in seafood harvested from Galveston Bay, such as oysters, blue crab, shrimp, and fin fish. These plastics can carry harmful chemicals like industrial toxins and pharmaceutical residues, which can have repercussions for human health.

Nature-based infrastructure such as wetlands, green spaces, and permeable surfaces can help filter runoff before it reaches the bay, and early studies show they may also help trap and remove microplastics. Several of these nature-based stormwater infrastructure projects already exist in the Houston-Galveston region, however more research and evaluation is needed to understand how effective they are at reducing microplastics and protecting public health.

Current Situation

H-GAC, in collaboration with the Harris County Flood Control District and the Environmental Institute of Houston at the University of Houston-Clear Lake, submitted a proposal to the Galveston Bay Estuary Program of the Texas Commission on Environmental Quality.

The project objectives are to gather critical data on baseline microplastic loading in Galveston Bay watersheds and quantify the treatment potential of different nature-based stormwater infrastructure projects to reduce microplastics surface waters. The project was selected for funding and, if approved, would begin on September 1, 2025, and continue until August 31, 2027.

Funding Source

State; Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request authorization to contract with the Texas Commission on Environmental Quality's Galveston Bay Estuary Program to monitor microplastic pollution in the Houston-Galveston region in an amount not to exceed \$221,928. (Staff Contact: Jenny Oakley)

THE UNIVERSITY OF HOUSTON-CLEAR LAKE MICROPLASTIC MONITORING SUBCONTRACT

Background

H-GAC, in collaboration with the Harris County Flood Control District and the Environmental Institute of Houston at the University of Houston-Clear Lake (UHCL) submitted a proposal to the Galveston Bay Estuary Program, of the Texas Commission on Environmental Quality. The project, focused on monitoring microplastic pollution in the Galveston Bay watershed, was selected for funding. If approved, work is scheduled to begin on September 1, 2025, and continue through August 31, 2027.

Current Situation

As a designated project partner and Co-Principal Investigator, UHCL will support H-GAC by collecting water samples and conducting laboratory analysis of microplastics. To formalize this role, TCEQ requires a subcontract agreement between H-GAC and UHCL.

Funding Source

State; Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request authorization to subcontract with the Environmental Institute of Houston at the University of Houston-Clear Lake to monitor microplastic pollution in the Houston-Galveston region in an amount not to exceed \$96,231. (Staff Contact: Jenny Oakley)

TEXAS RESEARCH INSTITUTE FOR ENVIRONMENTAL STUDIES BUDGET AMENDMENT

Background

H-GAC maintains a subcontract with the Texas Research Institute for Environmental Studies at Sam Houston State University. The subcontract is for services covering sample collection and laboratory analysis. These services are being performed under contracts from the Texas Commission on Environmental Quality's Texas Clean Rivers and Total Maximum Daily Load Programs. Program funding is used to enhance our understanding of water quality in Fort Bend, Montgomery, Liberty, Waller and Walker Counties. The environmental data generated is used in water quality assessments and to determine where on-the-ground actions are needed to improve water quality.

Current Situation

The subcontract is to be amended to add additional project funds to continue collection and analysis through August 31, 2025, within Bessie's Creek (Fort Bend and Waller Counties – 6 sites), Tarkington and Luce Bayous (Liberty County – 5 sites), and the East Fork of the San Jacinto River (Montgomery and Walker Counties – 10 sites).

Funding Source

State; Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

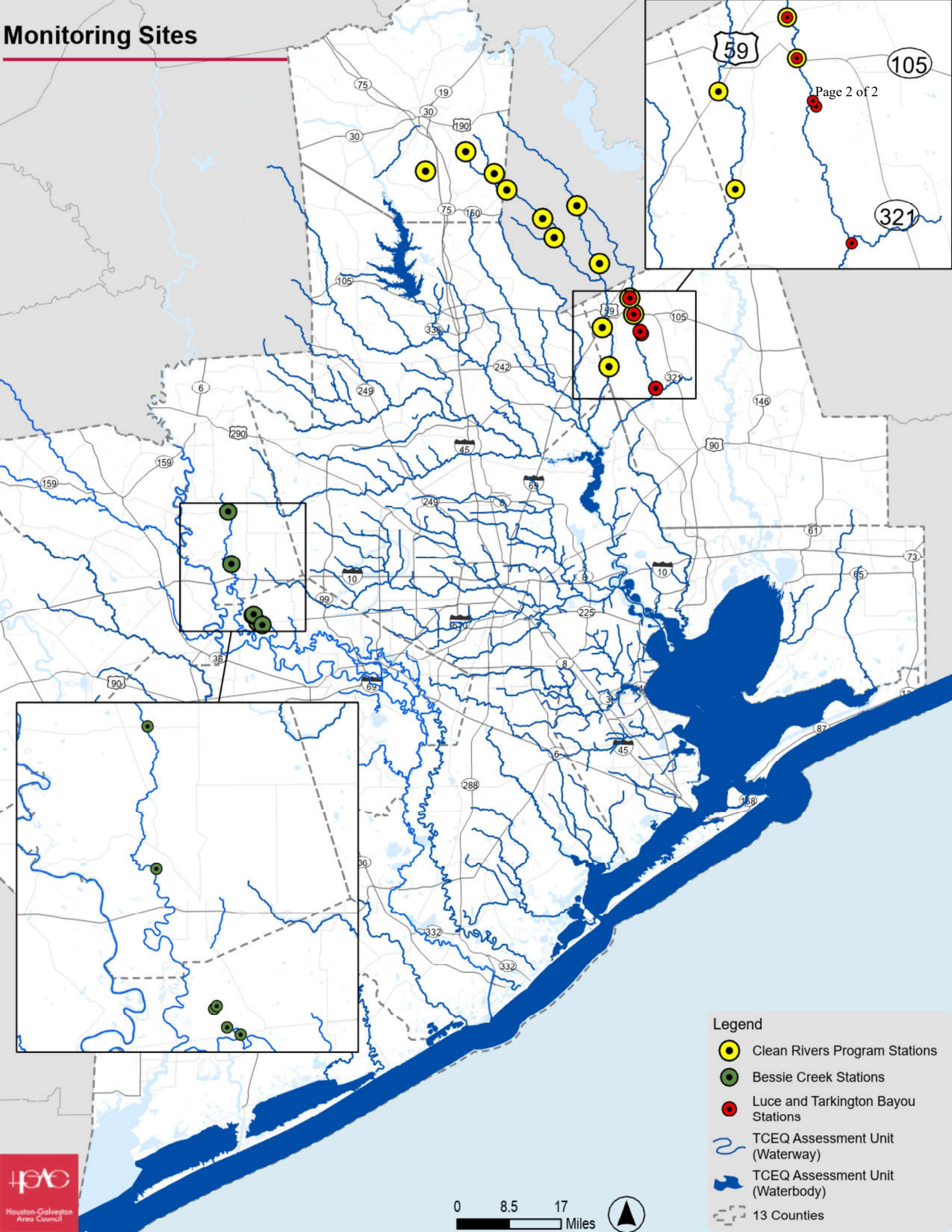
Request authorization to increase the subcontract budget with the Texas Research Institute for Environmental Studies in an amount not to exceed \$17,100 for a total subcontract amount of up to \$48,180. (Staff Contact: Steven Johnston)

ATTACHMENTS:

▣ Map

Cover Memo

Monitoring Sites



MONTHLY FINANCIAL REPORT - JUNE 2025

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending June 30, 2025. (Staff Contact: Christina Ordonez-Campos)

ATTACHMENTS:

▢ Monthly Financial Report - June 2025

Cover Memo

HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY25 Monthly Financial Report

For Month Ending June 30, 2025

Prepared on July 2, 2025



Esteemed H-GAC Board of Directors and Executive Director Wemple, please find attached the financial report for last month. The information contained within is intended for managerial reporting purposes. All figures are unaudited and subject to change. Should you have any questions, please feel free to let me or a member of my staff know. Respectfully submitted, Christina Ordóñez-Campos, CPA - Chief Financial Officer.

SUMMARY OF KEY CHANGES

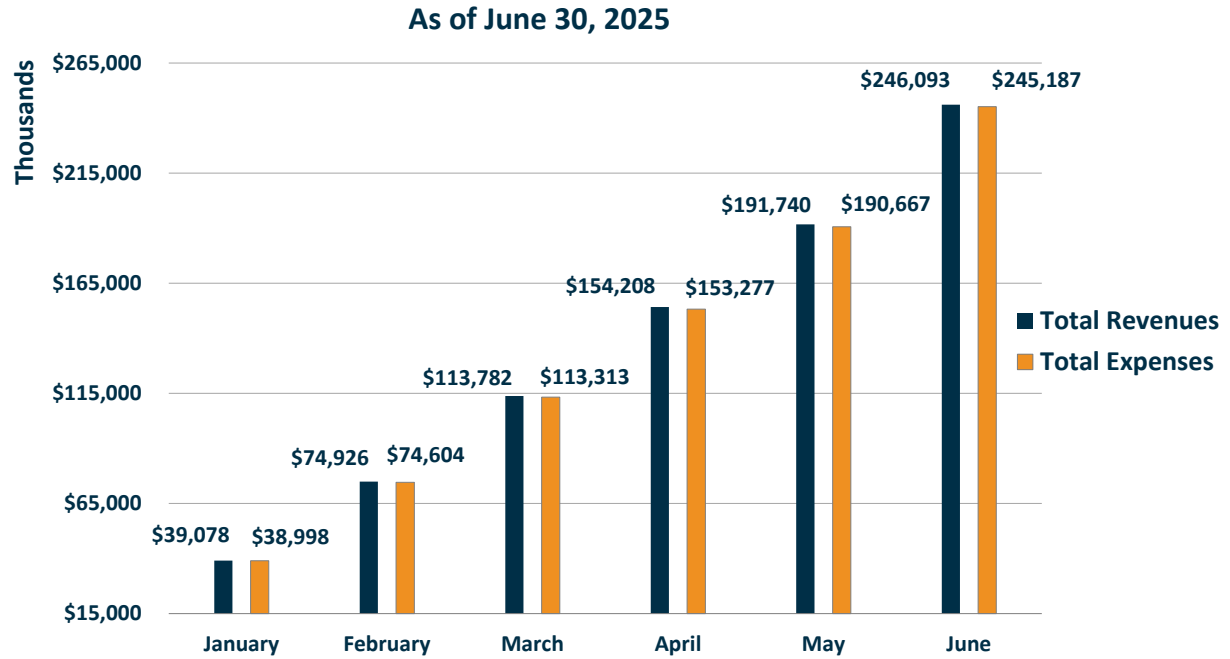
REVENUES

- > As of the end of June, a total of 305K in membership dues has been collected, of which 5.3K pertains to outstanding dues from the 2024 membership year that were recognized in the current year. The increase comes from Harris County dues that came early this month in the amount of 189K.
- > As of the end of June, interest income has reached 70% of the annual budget, indicating performance well ahead of projections.
- > During June 2025, the cooperative purchasing revenue collection saw an increase, with fees totaling 433K compared to 371K in May. This revenue cycle is atypical as in prior years.

EXPENDITURES

- > Personnel expenditures are at 39% of the budget, while 50% of time has elapsed. We currently have 402 employees compared to 341 in June 2024.
- > The lease budget includes projected expense for additional space. Negotiations are ongoing, and we expect the lease to be signed in the coming weeks, allowing expenses to align with the budget.
- > Pass-through and consultant expenses are currently below projected levels. Most of June month pass-through expenses are still in the process of being reported.

*** Please note: the financial activity outlined above and in the report falls within the past trends observed in H-GAC's operations and is not out of the ordinary. ***

Monthly Trends Chart

HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY25 Monthly Trends Report

For Month Ending June 30, 2025

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025
Revenues						
General & Enterprise Fund Revenues						
Membership Dues	\$ -	\$ -	\$ -	\$ 106,065	\$ 10,284	\$ 189,246
HGAC Energy Corporation	7,717	5,117	11,474	11,788	6,346	11,227
Cooperative Purchasing Fees	333,326	576,612	166,092	743,821	371,832	433,284
Gulf Coast Regional 911 Fees	327,668	384,194	333,500	738,018	518,790	510,681
Interest Income	32,271	148,962	233,354	98,060	96,532	94,695
Other Revenues	175,158	153,458	113,386	484,824	152,194	384,184
Total General & Enterprise Fund Revenues	\$ 876,140	\$ 1,268,343	\$ 857,807	\$ 2,182,577	\$ 1,155,977	\$ 1,623,316
Special Revenue Fund						
Federal Grants	\$ 11,608	\$ 17,191	\$ 52,377	\$ 32,807	\$ 18,789	\$ 17,116
State Grants	38,190,394	34,562,137	37,945,983	38,210,641	36,357,417	52,712,629
Total Special Revenue Fund Revenues	\$ 38,202,002	\$ 34,579,328	\$ 37,998,359	\$ 38,243,448	\$ 36,376,206	\$ 52,729,745
Total Revenues	\$ 39,078,142	\$ 35,847,671	\$ 38,856,167	\$ 40,426,025	\$ 37,532,184	\$ 54,353,061
Expenditures						
Personnel	\$ 3,268,715	\$ 3,361,995	\$ 3,529,778	\$ 3,728,298	\$ 3,644,811	\$ 4,130,436
Pass-through Funds - Grant	34,905,968	30,929,587	33,629,396	34,519,569	31,917,739	48,609,574
Consultant and Contract Services	133,856	710,131	1,035,209	967,884	1,078,611	982,750
Lease of Office Space	121,103	127,746	126,566	126,555	126,811	124,510
Equipment	91,509	29,489	25,888	42,127	23,747	43,941
Travel	6,081	48,615	44,477	32,228	63,796	64,127
Other Expenses	471,070	398,528	317,584	547,381	534,353	564,410
Total Expenditures	\$ 38,998,301	\$ 35,606,091	\$ 38,708,898	\$ 39,964,044	\$ 37,389,868	\$ 54,519,749
Excess of Revenues Over(Under) Expenditures	\$ 79,841	\$ 241,580	\$ 147,269	\$ 461,981	\$ 142,315	\$ (166,688)

HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY25 Budget to Actual Report - All Funds

For Month Ending June 30, 2025

50% of Year
Elapsed

	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Revenues						
General & Enterprise Fund Revenues						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Membership Dues	\$ 462,937	\$ 305,595	66%	\$ 462,137	\$317,546	69%
HGAC Energy Purchasing Corporation	130,000	53,669	41%	80,000	64,918	81%
Cooperative Purchasing Fees	6,704,157	2,624,966	39%	5,500,000	2,194,857	40%
Gulf Coast Regional 911 Fees	5,793,623	2,812,851	49%	2,818,187	3,936,361	140%
Interest Income	1,000,000	703,874	70%	500,000	759,300	152%
Other Revenues	8,713,867	1,463,205	17%	6,947,976	3,375,706	49%
Total General & Enterprise Fund Revenues	\$ 22,804,584	\$ 7,964,160	35%	\$ 16,308,300	\$ 10,648,688	65%
Special Revenue Fund						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Federal Grant	\$ 695,000	\$ 149,887	22%	\$ 695,000	\$209,612	30%
State Grants	571,145,162	237,979,201	42%	533,764,173	236,418,577	44%
Total Special Revenue Fund Revenues	\$ 571,840,162	\$ 238,129,088	42%	\$ 534,459,173	\$ 236,628,189	44%
Total Revenues	\$ 594,644,746	\$ 246,093,248	41%	\$ 550,767,473	\$ 247,276,877	45%
Expenditures						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Personnel	\$ 55,702,282	\$ 21,664,034	39%	\$ 41,512,429	\$18,236,818	44%
Pass-through Funds - Grant	497,596,133	214,511,832	43%	479,466,417	217,606,736	45%
Consultant and Contract Services	20,414,078	4,908,442	24%	20,364,025	4,706,361	23%
Lease of Office Space	2,525,527	753,291	30%	1,827,797	731,181	40%
Equipment	5,765,834	256,701	4%	566,200	434,756	77%
Travel	909,870	259,324	29%	697,397	189,367	27%
Other Expenses	11,731,022	2,833,327	24%	6,484,891	2,366,816	36%
Total Expenditures	\$ 594,644,746	\$ 245,186,950	41%	\$ 550,919,156	\$244,272,035	44%
Excess of Revenues Over(Under) Expenditures	\$ -	\$ 906,298		\$ (151,683)	\$ 3,004,842	
Beginning Fund Balance (all funds) - Jan. 1 (1)	\$ 45,454,933	\$ 48,127,368		\$ 43,468,636	\$ 43,468,636	
Ending Fund Balance (all funds) - June 30 (2)	\$ 45,454,933	\$ 49,033,666		\$ 43,316,953	\$ 46,473,477	

(1) All beginning fund balances are as of January 1 for each year. Jan. 1, 2025 beginning fund balance is based on the 2024 ACFR which was presented during the May 2025 Board.

(2) All ending fund balances are as of June 30th for each year.

HOUSTON GALVESTON AREA COUNCIL (H-GAC)

5 Year Trends Report

For Month Ending June 30, 2025

	FY25 Year-to-Date Actuals	FY24 Year-to-Date Actuals	FY23 Year-to-Date Actuals	FY22 Year-to-Date Actuals	FY21 Year-to-Date Actuals
Revenues					
General & Enterprise Fund Revenues					
Membership Dues	\$ 305,595	\$317,546	\$443,691	\$237,163	\$277,350
HGAC Energy Purchasing Corporation	53,669	64,918	71,857	120,615	45,367
Cooperative Purchasing Fees	2,624,966	2,194,857	2,246,018	2,268,275	2,283,412
Gulf Coast Regional 911 Fees	2,812,851	3,936,361	2,127,464	1,780,173	2,132,651
Interest Income	703,874	759,300	125,252	5,427	729
Other Revenues	1,463,205	3,375,706	3,572,274	2,142,287	2,329,353
Total General & Enterprise Fund Revenues	\$ 7,964,160	\$10,648,688	\$ 8,586,556	\$6,553,941	\$ 7,068,862
Special Revenue Fund					
Federal Grants	\$ 149,887	\$209,612	\$93,759	\$108,611	\$127,804
State Grants	237,979,201	236,418,578	188,545,088	202,463,450	154,085,272
Total Special Revenue Fund Revenues	\$ 238,129,088	\$236,628,189	\$ 188,638,847	\$ 202,572,061	\$ 154,213,076
Total Revenues	\$ 246,093,248	\$ 247,276,877	\$ 197,225,403	\$ 209,126,002	\$ 161,281,938
Expenditures					
Personnel	\$ 21,664,034	\$18,236,818	\$15,678,363	\$14,569,667	\$13,579,799
Pass-through Funds - Grant	214,511,832	217,606,736	170,950,749	185,382,320	140,503,453
Consultant and Contract Services	4,908,442	4,706,361	4,146,474	5,337,829	3,323,268
Lease of Office Space	753,291	731,181	914,136	857,307	871,337
Equipment	256,701	434,756	1,980,024	228,105	216,466
Travel	259,324	189,367	144,316	110,812	23,167
Other Expenses	2,833,327	2,366,817	2,415,694	1,833,453	1,274,065
Total Expenditures	\$ 245,186,950	\$ 244,272,036	\$ 196,229,756	\$208,319,492	\$ 159,791,555
Excess of Revenues Over(Under) Expenditures	\$ 906,298	\$ 3,004,841	\$ 995,647	\$ 806,510	\$ 1,490,383
Beginning Fund Balance (all funds) - Jan. 1 (1)	\$ 48,127,368	\$ 43,468,636	\$40,013,176	\$38,694,329	\$36,062,620
Ending Fund Balance (all funds) - June 30 (2)	\$ 49,033,666	\$ 46,473,477	\$ 41,008,823	\$ 39,500,839	\$ 37,553,003

(1) All beginning fund balances are as of January 1 for each year. Jan. 1, 2025 beginning fund balance is based on the 2024 ACFR which was presented during the May 2025 Board.

(2) All ending fund balances are as of June 30th for each year.

2025 MID-YEAR BUDGET REVISION

Background

H-GAC's budget is a dynamic document. The bulk of H-GAC's revenues derive from intergovernmental contracts with local, state, and federal entities. These contracts have various durations and may span more than one H-GAC budget year.

Current Situation

The proposed 2025 revised budget incorporates all known changes in revenues and expenditures, as well as financial results of operations through May. The mid-year budget revisions is presented to the board of directors each summer and serves as a true-up of the budget approved in December 2024. Our budget is dynamic with new sources of funding arriving each spring, and some programs experiencing budget reductions. I will provide a detailed review of the revisions during the Finance & Budget Committee Meeting and at the general Board of Directors Meeting.

Funding Source

N/A

Budgeted

N/A

Action Requested

No action required. For information only. We will seek approval during the August 2025 Board Meeting. (Staff Contact: Chuck Wemple)

SOLID WASTE MANAGEMENT AND IMPLEMENTATION PROGRAM

Background

H-GAC performs many functions to ensure coordination and implementation of regional solid waste projects and plans and to help local governments better deliver services to their constituents. In addition to coordination and implementation, H-GAC performs grant administration and management activities funded through the Texas Commission on Environmental Quality (TCEQ) Solid Waste Management Grant Program.

Current Situation

H-GAC will receive \$1,008,743 from the TCEQ for solid waste administration, coordination, and implementation activities in fiscal years 2026 and 2027. As part of this effort, H-GAC will issue a Request for Applications in September 2025 for local government projects to apply for funding through the TCEQ grant program. At least \$950,000 will be available for local government projects for the 2026-2027 biennium.

All eligible grant projects must support priorities identified in H-GAC's regional solid waste management plan. The grant project categories are:

- Local enforcement
- Litter and illegal dumping cleanup and community collection events
- Source reduction and recycling
- Local solid waste management plans
- Citizens' collection stations and "small" registered transfer stations
- Household hazardous waste disposal
- Technical studies
- Educational and training projects

The contract period is from September 1, 2025, to August 31, 2027.

Funding Source

State; Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request approval of application submittal, adoption of a resolution, and authorization to contract with the Texas Commission on Environmental Quality for the solid waste management implementation program in an amount not to exceed \$2,017,486. (Staff Contact: Justin Bower)

ATTACHMENTS:

Page 2 of 3

▯ Resolution

Cover Memo

AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION FOR FISCAL YEARS 2026-2027 TEXAS COMMISSION ON ENVIRONMENTAL QUALITY SOLID WASTE MANAGEMENT GRANT IN THE AMOUNT OF \$*,***,*** FOR REGIONAL SOLID WASTE MANAGEMENT ADMINISTRATION, COORDINATION, AND IMPLEMENTATION.

WHEREAS, the Houston-Galveston Area Council is a regional voluntary association of local governments and local elected officials serving the 13-county Gulf Coast Planning Area, with over 7 million people; and

WHEREAS, the mission of the Houston-Galveston Area Council is to help local governments plan for the future; and

WHEREAS, management of solid waste is and will continue to be a critical issue facing local governments in the Gulf Coast Planning Area; and

WHEREAS, funds for the coordination of area-wide solid waste management programs have been made available by the Texas Commission on Environmental Quality; and

WHEREAS, the Houston-Galveston Area Council is making application for these regional solid waste management funds.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Houston-Galveston Area Council authorized:

1. The Regional Solid Waste Grants contract on July 15, 2025; and
2. Staff to prepare an application for Texas Commission on Environmental Quality solid waste management funds; and
3. The Executive Director to execute all documents pertaining to the application; and
4. Houston-Galveston Area Council to comply with all applicable state and local laws and regulations pertaining to the use of state funds, including laws concerning the procurement of goods and services, competitive purchasing requirements and financial and program reporting requirements; and

PASSED AND APPROVED this 15th day of July 2025, at a regularly scheduled meeting of the Board of Directors of the Houston-Galveston Area.

APPROVED:

The Honorable Jay Knight
County Judge, Liberty County

ATTEST:

The Honorable Ty Prause
County Judge, Colorado County
H-GAC Vice Chair

JULY 2025 ADVISORY COMMITTEE AND AFFILIATE GROUP APPOINTMENTS

Background

H-GAC advisory committees are appointed by H-GAC's Board as a whole, based upon nominations from individual Board members and other groups.

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of appointments to H-GAC advisory committees. (Staff Contact: William Matthews)

ATTACHMENTS:

▢ Nominations

Cover Memo

2025 ADVISORY COMMITTEE AND AFFILIATE GROUP APPOINTMENTS

SOLID WASTE MANAGEMENT COMMITTEE

The Solid Waste Management Committee is appointed by the Board of Directors of the Houston-Galveston Area Council to assist and advise elected officials in their decision-making responsibilities by making recommendations on issues related to solid waste management in the Gulf Coast Planning Region.

Nominations received for terms expiring in May 2027:

Name	Representing	Nominated by
Debbie Elliott	Chambers County	Commissioner Hammond
Zoe Killian	Nonprofits	Committee Nomination
Lora-Marie Bernard	At-Large	Committee Nomination
Ike Akinwande	Fort Bend County	Judge KP George

Regional Air Quality Planning Advisory Committee

The Regional Air Quality Planning Advisory Committee is appointed by the H-GAC Board of Directors to assist and advise H-GAC, regional and local governments, transportation organizations and other agencies on air quality issues.

Nominations received for terms expiring in May 2027:

Name	Representing	Nominated by
Johnny Morales	City of La Porte	Committee Nomination

Gulf Coast Economic Development District

The Gulf Coast Economic Development District assists and advises elected officials by making recommendations on issues related to economic development. The Gulf Coast Economic Development District provides oversight to H-GAC's economic development planning programs in the Gulf Coast planning region.

Nominations received for terms expiring in May 2028:

Name	Representing	Nominated by
David Hairel	Conroe	Council Member Howard Wood

HONORING MAYOR PRO TEM JOHNNIE SIMPSON JR

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of resolution honoring the service of Mayor Pro Tem Johnnie Simpson Jr to the H-GAC Board of Directors and to the region. (Contact: Board Chair, Judge Jay Knight)

HONORING COUNCILMEMBER TERESA VAZQUEZ-EVANS

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of resolution honoring the service of Councilmember Teresa Vazquez-Evans to the H-GAC Board of Directors and to the region. (Contact: Board Chair, Judge Jay Knight)

WORKFORCE SOLUTIONS ADULT EDUCATION & LITERACY UPDATE

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Update on the Workforce Solutions Adult Education & Literacy Program. No action requested.
(Staff Contact: Juliet Stipeche)

H-GAC SPOTLIGHT - AREA AGENCY ON AGING ROADSHOWS

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

For information only. No action requested. (Staff Contact: Curtis Cooper)

OUTREACH AND GOVERNMENT AFFAIRS REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Update on important current and upcoming public affairs activities. No action requested. (Staff Contact: Rick Guerrero)

EXECUTIVE DIRECTOR'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

EXECUTIVE SESSION – CONFIDENTIAL MATTER

Background

Texas Government Code 551 permits the H-GAC Board of Directors to meet in a duly called closed session for certain situations.

Current Situation

H-GAC Executive Director Chuck Wemple will provide an update in a duly called closed session.

Funding Source

N/A

Budgeted

N/A

Action Requested

The H-GAC Board will hold an executive session to discuss a confidential matter, pursuant to Section 551.074 of the Texas Government Code. (Staff Contact: Chuck Wemple)