

**BID/PROPOSAL RECEIPT LOG**

Bid/Proposal No. & Description: SE05-20 "Video Surveillance, Access Control & Security Fencing Systems"

Receipt Deadline Date & Time: 12/17/2019 @ 1:00 p.m.

Opening Date & Time: 12/17/2019 @ 2:00 pm

<b>Bidder/Proposer</b>	<b>Delivery Method &amp; No. Of Packages</b>	<b>Date Received</b>	<b>Time Received</b>
Lighthouse Video Surveillance 2045 Space Park Dr. Ste 185 Houston, TX 77058	1 Box USPS Priority	12/16/2019	1:35 pm
Netronix Integration	2 Boxes Hand Carry	12/16/2019	10:03 am
ASAP Security Services 8713 Fallbrook Dr. Houston, TX 77064	1 Envelope Hand Carry	12/17/2019	12:55 pm
Digi Security Systems	1 Envelope Hand Carry	12/17/2019	10:50 am
Motorola Solutions, Inc. George Ebelt, Sr. Account Manager 1717 McKinley Avenue Dallas, TX 75202	1 Box Hand Carry	12/17/2019	12:24 pm
American Surveillance Co. Inc. 55 Galonsky St. Brownsville, TX 78521 956.504.5656	1 Box FedEx Priority Overnight (LATE PROPOSAL)	12/17/2019	2:31 pm
Cintel LLC Kaye Joyner (855) 862-5468 150 Huddleston Rd., Ste. 400 Peachtree City, GA 30269	1 Box UPS Next Day Air Early	12/17/2019	8:00 am
DSI 3319 Lincoln Ave Ogden, UT 84401	1 Box USPS Priority Express (LATE PROPOSAL)	12/17/2019	1:45 pm

December 18, 2019

Memo: In regards to Proposal SE05-20

At approximately 11:15am on 12/18/19, Javier Palos delivered two packages from the mailroom. One from Cintel and one from DSI. The one from Cintel was stamped by the mailroom at 8:00am on 12/17/19, the one from DSI was stamped by the mailroom at 1:46pm on 12/17/19.

I asked Javier why I was just now receiving the proposals and he stated that since they weren't marked as being both a proposal and which contract number that they didn't know if they belonged to the COOP Purchasing or to the agency Procurement.

See below for email verification from Paul McCain as well as the mail login sheet with both proposals listed for delivery time verification:

**From:** [McCain, Paul](#)  
**To:** [Huey, Stefani](#)  
**Cc:** [printshop](#)  
**Subject:** FW: Proposals Delivered Today  
**Date:** Wednesday, December 18, 2019 3:58:12 PM  
**Attachments:** [img-Z18151849-0001.pdf](#)

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Stefani,

See attached file for date and time receipt validation of Cintel and DSI proposals. Due to absence of RFP number, bids were assumed to belong to Procurement as their proposals typically do not show proposal numbering. Andrew Greeson of Procurement was notified bids were in print shop on 12-17-2019. Andrew did not respond until today. Upon visual inspection, it was determined the bids should go to CO-OP.

Bids were subsequently delivered to you around 11:15 am today.

Paul McCain  
Facilities Administrator  
Houston-Galveston Area Council

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**From:** Palos, Javier <[Javier.Palos@h-gac.com](mailto:Javier.Palos@h-gac.com)>  
**Sent:** Wednesday, December 18, 2019 3:46 PM  
**To:** McCain, Paul <[Paul.McCain@h-gac.com](mailto:Paul.McCain@h-gac.com)>  
**Subject:** FW: Proposals Delivered Today  
**Importance:** High

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**From:** Huey, Stefani <[Stefani.Huey@h-gac.com](mailto:Stefani.Huey@h-gac.com)>  
**Sent:** Wednesday, December 18, 2019 12:42 PM  
**To:** Palos, Javier <[Javier.Palos@h-gac.com](mailto:Javier.Palos@h-gac.com)>  
**Subject:** Proposals Delivered Today  
**Importance:** High

Good afternoon Javier,

Would you please respond in order to verify the following:

1. The times the two proposals that were delivered to me today came in to the HGAC mailroom,
2. Who or what department was originally called for pick up that caused the delay in them being delivered to me

The first proposal is from Cintel LLC (I do see there is not a contract number on the package). The second proposal is from DSI (this package does not indicate that it is a proposal at all).

I need this information in writing from you for my records for the contract file.

Thank you so much for your prompt attention,

*Stefani Huey*

Program Specialist

Cooperative Purchasing Program

Houston-Galveston Area Council

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[www.hgacbuy.org](http://www.hgacbuy.org)



## Houston Galveston Area Council - Delivery Log

Date	Time	Company	Delivered	Recipient
12-13-19	1:20	Freese & Nichols	Hand	Procurement
12-13-19	2:10	Harris Cty Sheriff Office	Hand	Procurement
	2:15	Walter p moore	Hand	Proc.
12-16	7:08	GOODMAN CORP	FED EX	d. Lwempe
12-16	10:03	NETronix Integration, Inc.	Hand	COOPERATIVE
12-16	10:03	NETronix Integration, Inc	Hand	COOPERATIVE
12-16	10:55	SBA Little Rock Service	UPS	O. Fortune
12-16-19	1:35	Lighthouse Video Surveillance	Hand	Bid-Coop
12-16-19	3:25	Thomas Printworks	Hand	C. Thomas
12-17	8:00	CINTEL	UPS	PRO.
12-17	10:50	Diag. Security	Hand	coop
12-17	12:24	Mot. Rola	HAND	CCOP
12-17	1:46	DSI	USPS	PRO.
12-17-19	2:31	American Surveillance Co.	FED EX	COOPERATIVE