

Frequently Asked Questions (FAQs)

Q: What is HGACBuy?

A: HGACBuy is a nationwide cooperative purchasing program that helps public entities streamline their procurement process and reduce time/costs.

Q: How do I submit my reports?

A: Reports can be submitted through the HGACBuy Supplier Portal or designated procurement coordinator. Detailed instructions will be provided during onboarding.

Q: Who do I contact for support?

A: You can contact your designated procurement coordinator and Euau Owens (Supplier Services) for any questions or support needs.

Q: What are the compliance requirements?

A: Compliance requirements include adhering to the contract terms, maintaining high service standards, and promptly submitting required documentation.

Q: What if I am asked a question from a member(s) and I do not know the answer.

A: Refer them to Kenya "Kay" Crawford, Member Services.

Important Contacts

HGACBuy Main Office:

Address: 3555 Timmons Lane, Suite 120,
Houston, TX 77027
General Phone: 713-627-3200
HGACBuy Direct: 832-810-2667(COOP)
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Supplier Services:

Name: Euau Owens
Phone: 713-499-6675
Email: Euau.Owens@h-gac.com

Member Services:

Name: Kenya "Kay" Crawford
Phone: 713-993-4571
Email: Kenya.Crawford@h-gac.com

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